



SOUTH (OUTER) AREA COMMITTEE

**Meeting to be held in Morley Town Hall
on Monday, 4th February, 2013 at 4.00 pm**

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood;
L Mulherin	-	Ardsley and Robin Hood;
K Renshaw	-	Ardsley and Robin Hood;
R Finnigan	-	Morley North;
B Gettings	-	Morley North;
T Leadley	-	Morley North;
N Dawson	-	Morley South;
J Elliott	-	Morley South;
S Varley	-	Morley South;
K Bruce	-	Rothwell;
S Golton	-	Rothwell;
D Nagle	-	Rothwell;

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	
7			<p>MINUTES - 3 DECEMBER 2012</p> <p>To confirm as a correct record the minutes of the meeting held on 3 December 2013</p>	1 - 8

Item No	Ward	Item Not Open		Page No
8			<p>MORLEY AMATEUR OPERATIC SOCIETY</p> <p>To receive and consider the attached report of the Head of Facilities.</p> <p>Presentation 5 Minutes/Discussion 5 Minutes – Executive Function Presenting Officer: Les Reed</p>	9 - 12
9			<p>NHS/ASC INTEGRATION REPORT</p> <p>To receive and consider the attached report of the Director of Adult Social Services</p> <p>Presentation 5 Minutes/Discussion 10 Minutes – Council Function Presenting Officers: Julie Bootle and Ann Robertson</p>	13 - 42
10			<p>PARKS AND COUNTRYSIDE ANNUAL REPORT</p> <p>To receive and consider the attached report of the Chief Officer, Parks and Countryside.</p> <p>Presentation 5 Minutes/Discussion 10 Minutes – Council Function Presenting Officers: Bob Buckenham and Phil Staniforth</p>	43 - 62
11			<p>PARKS AND COUNTRYSIDE SITE BASED GARDENERS</p> <p>To receive and consider the attached report of the Head of Parks and Countryside</p> <p>Presentation 5 Minutes/Discussion 5 Minutes – Executive Function Presenting Officer: Phil Staniforth</p>	63 - 68

Item No	Ward	Item Not Open		Page No
12			<p>SUMMARY OF KEY WORK UPDATE</p> <p>To receive and consider the attached report of the Area Leader – South East Leeds City Council</p> <p>Presentation 5 Minutes/Discussion 5 Minutes – Executive Function Presenting Officers: Tom O’Donovan/Ann Marie Spry/Ellie Rogers</p>	69 - 94
13			<p>WELL BEING BUDGET REPORT</p> <p>To receive and consider the attached report of the Assistant Chief Executive (Customer Access and Performance)</p> <p>Presentation 5 Minutes/Discussion 5 Minutes Presenting Officer: Tom O’Donovan</p>	95 - 120
14			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Monday, 25 March 2013 at 4.00 p.m. – Rothwell One Stop Centre Monday, 13 May 2013 at 4.00 p.m. – Morley Town Hall</p>	

Agenda Item 7

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 3RD DECEMBER, 2012

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, J Elliott, R Finnigan, B Gettings, S Golton, T Leadley, L Mulherin, K Renshaw and S Varley

40 Minutes - 15 October 2012

RESOLVED – That the minutes of the meeting held on 15 October 2012 be confirmed as a correct record.

41 Matters arising from the minutes

Minute No. 37 – Summary of Key Work

Members requested an audit of Youth Provision in Outer South on a ward by ward basis.

Minute No.33 – Proposals for Changes to Fire Service Emergency Cover in West Yorkshire

The Chair informed Members of correspondence that had been sent on behalf of the Committee in response to the consultation regarding the proposals for changes to fire service emergency cover in West Yorkshire. It was reported that the next meeting of the West Yorkshire Fire and Rescue Fire Authority would be held on 21 December 2012 when the results of the consultation would be known.

Minute No. 36 – Garden Maintenance Service Evaluation 2011-12

Work is underway to develop a report addressing the value for money of the scheme and that this report will be available in the New Year. The report will contain a comparison of other schemes of this nature.

42 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no members of the public present.

43 Children and Young People Out of School Activities 2012/13: Interim Report

The report of the Area Leader, South East Leeds outlined the activities carried out by the Outer South Clusters of Rothwell, Morley and Ardsley/Tingley (CATSS) from March 2012 to present and the proposed use of funding to 31 March 2013.

Jo Shiffer and Helen Kerr, Cluster Managers for Rothwell, Morley and CATSS Clusters were present for this item.

The following issues were highlighted from the report:

- £20,000 was allocated for activities in Outer South.
- The process for commissioning activities.
- Identifying activities for vulnerable young people.
- Spend on advertising/commissioning – there had been a lot of ‘in-kind’ services provided including use of venues and staffing.
- Most activities were held locally and were heavily subsidised with some being provided free of charge.

In response to Members comments and questions, the following issues were discussed:

- Provision in Morley – there had been difficulty with access to Morley schools during the summer holidays due to building work.
- Motorcycle Maintenance scheme – this had been provided in conjunction with the Youth Service
- Reluctance of young people travelling to other areas for activities and transport issues.
- Attendance figures for the individual activities were requested.
- Distribution of leaflets and advertising material.
- School facilities and the use of PFI school facilities.
- Elected Member involvement in shaping local provision.
- Absence of a Local Authority Partner in the Rothwell Cluster. The Area Leader offered to liaise with Councillor Blake and Childrens Services in this regard.
- Members went on to discuss a number of issues relating to the operation and governance of the clusters.

RESOLVED – That the report and discussion be noted and that the Chair write to Councillor Judith Blake and Councillor Peter Gruen to raise Members concerns particularly in relation to cluster accountability.

44 South and Outer East Locality Team Service Level Agreement Performance Update

The report of the Locality Manager (South and Outer East Leeds) provided an update on performance against the Service Level Agreement (SLA) between

South Leeds (Outer) Area Committee and the South South-East Environmental Locality Team. The report covered the period from 1 July 2012 to 31 October 2012.

Tom Smith, Locality Manager (South and Outer East Leeds) presented the report.

Issues highlighted in relation to the report included the following:

- Ward based priorities.
- Enforcement activity.
- Priority areas of land had been allocated to named officers.
- Ginnels – work had gone more slowly than anticipated and work was ongoing regarding the pooling of resources with Aire Valley Homes.
- Ward based patrols and covert CCTV.
- PCSOs had received training for enforcement in relation to dog fouling.
- Partnership work with Parks and Countryside.
- Seasonal work – leaf clearing.

In response to Members comments and questions, the following issues were discussed:

- Gritting and snow clearance – a winter plan had been agreed with Highways Services.
- Leaf clearance – this was not all reactive and there were designated routes.
- Cover for sickness and absences.
- Inspection of work and quality assurance.
- Detailed and relevant performance reporting
- Fly tipping and particular instances at a site off the A61.

RESOLVED – That the report and discussion be noted.

45 Morley Literature Festival 2012 - Evaluation Report

The report of the Area Leader (South East Leeds) introduced the 2012 Evaluation Report of the Morley Literature Festival as part of the Wellbeing fund monitoring process. It also confirmed funding already agreed for the 2013 festival and asked Members to consider Wellbeing funding in 2013/14 to support the festival in 2014.

Tom O'Donovan, Area Improvement Manager presented the report.

In response to Members comments and questions, the following issues were discussed:

- The Area Committee was thanked on behalf of the Morley Literature Festival Committee for its funding support.

- The Morley Literature Festival was now established on the national literature festival calendar.
- Work with schools – involvement of teachers and important outcomes for children and young people.
- Thanks were expressed to Jenny Harris, the Festival Director for her work in the successful delivery of this year's festival.

RESOLVED –

- (1) That the report be noted.
- (2) That funding already ringfenced for the 2013 festival, be confirmed.
- (3) That 2013/14 wellbeing funding be ringfenced for the 2014 festival subject to Executive Board approval of the 2013/14 revenue Wellbeing budget.

46 Priority Neighbourhood Worker Update

The report of the Priority Neighbourhood Worker provided an interim report on the initial work carried out since her appointment. It presented the early findings of a review of the support offered to residents groups in former NIP and supported areas in the Outer South. The review was ongoing and a further update would be presented to a future Area Committee. The report also set out the proposals for developing future streams of targeted work in priority neighbourhoods.

Tom O'Donovan, Area Improvement Manager presented the report along with Ellie Rogers, Priority Neighbourhood Worker who was also in attendance for this item.

In response to Members comments and questions, the following issues were discussed:

- Ellie Rogers would be attending Ward Member briefings.
- Morley North – no active resident associations had been identified but there would be visits to Morley Elderly Action and Children's Centres to explore the situation further.
- The role and development of community champions.
- It was hoped to bring an update to the Area Committee in February 2013.

RESOLVED –

- (1) That the report be noted.
- (2) That the proposal for further support to former NIP and supported areas be approved.
- (3) That the further development of community leadership through a community champion model be approved.

47 Reappointment of Trustees to the Archbishop Margetson Fund

The report of the Assistant Chief Executive (Corporate Governance) & the Director of Resources sought Members approval for the reappointment of the current group of trustees of the Archbishop Margetson Trust Fund. This group draws on representatives of Drighlington Parish Council and Drighlington Primary School, with Leeds City Council being represented by a local ward member, Councillor Gettings.

Councillor Gettings gave the Committee a brief overview of the role of the Archbishop Margetson's Trust and the excellent work that was carried out with local schools.

RESOLVED – That the re-appointment of the current trustees to the Archbishop Margetson Trust Fund, with the four local representatives serving for a period of three years be approved.

48 Summary of Key Work

The report of the Area Leader (South East Leeds) presented an update on the key work taking place within the Outer South Leeds area not covered elsewhere on the agenda.

Tom O'Donovan, Area Improvement Manager presented the report.

Issues highlighted included the following:

- Neighbourhood Planning Appendix 1.1
- Morley Police Station – opening hours
- White Rose Steering Group – following discussion at the last meeting it had been agreed to nominate a Member of the South Outer Area Committee
- The Citizens Panel

In response to Members comments and questions, the following issues were discussed:

- Funding application for bicycles at Morley Police Station – paperwork had been sent out for this but had not been returned.
- Citizens Panel – consultation on council tax benefits, it was reported that a report should be available in January 2013.
- Funding towards keeping the Morley Police Station help desk open.
- Area Committee Environmental Sub Groups – it was reported that these had developed at a different pace across the City. Members requested minutes of the South Outer Environment Sub Group.
- Citizens Panel – It was reported that there were now over 4,000 residents involved in the Citizens Panel and whilst there was a good demographic spread, more people under the age of 30 and from BEM communities were required. There would be more future thematic consultations.

RESOLVED –

- (1) That the report be noted.
- (2) That a funding application to the February 2013 meeting in respect of Morley Police Station opening hours be requested and based on the proposal summarised in the report.
- (3) That Councillor Gettings be the nominated as the representative to the Point Steering Group with Councillor Bruce as deputy and Area Support Team to make detailed arrangements.

49 Well Being Budget Report

The report of the Assistant Chief Executive provided Members with the following:

- Confirmation of the 2012/13 revenue allocation.
- The current position of the Wellbeing Budget.
- Details of capital and revenue funding for consideration and approval.
- Details of revenue projects agreed to date.
- Details of capital projects agreed to date.
- A summary of the revenue for 2011/12 and 2012/13 already approved and linked to the priorities and actions in the Area Committee Business Plan
- The current position of the Small Grants Budget.

Tom O'Donovan, Area Improvement Manager presented the report.

Members attention was brought to the current balance of revenue funding available to all Wards. Members were encouraged to bring forward project ideas for development and the Oulton Society request for a Small Grant of £250 to support the Oulton and Woodlesford Neighbourhood Plan.

RESOLVED –

- (1) That the report be noted.
- (2) That the position of the Wellbeing Revenue Budget be noted.
- (3) That the revenue projects already agreed be noted.
- (4) That the capital projects already agreed be noted.
- (5) That the following project proposals be approved:
 - Alleygates – Tingley Crescent - £140 capital approved from the Morley South allocation.
 - Community Heroes Event - £1,000 revenue approved
- (6) That the small grants situation be noted and the small grant of £250 for the Oulton and Woodlesford Neighbourhood Plan be approved.

50 Dates, Times and Venues of Future Meetings

Monday, 4 February 2013 at Morley Town Hall

Monday, 25 March 2013 at Rothwell One Stop Centre

Monday, 13 May 2013 at Morley Town Hall

All meetings commence at 4.00 pm.

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Report of Head of Facilities

Report to South (Outer) Area Committee

Date: Monday 4th February 2013

Subject: Morley Amateur Operatic Society Loss of Income

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Morley South
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report updates and seeks Area Committee approval, under the scheme of delegations, to compensate Morley Amateur Operatic Society for loss of income owing to a computer error that resulted in a double booking on the 9th February 2013.
2. An investigation was carried out and ICT Services identified that the in- built warning system had failed on or around the 1st May 2012. This meant that during the inputting phase the warning message that informs the inputter that a booking already exists would not have been visible resulting in the double booking.

Recommendations

3. The Outer South Area Committee are recommended to consider approving a credit to the value of £2371 to Morley Amateur Operatic Society to be used against future lettings at Morley Town Hall to offset the losses incurred as noted within this report.

1 Purpose of this report

- 1.1 To seek approval of The Outer South Area Sub Committee to approve a compensatory credit to the value of £2371.00 to Morley Amateur Operatic Society for loss of income owing to a double booking at Morley Town Hall on February 9th 2013.

2 Background information

- 2.1 Morley Amateur Operatic Society submitted a letting application for their 2013 pantomime at Morley Town Hall in May 2012. The letting was processed through the lettings database by Facilities Management with confirmation being sent to the applicant.
- 2.2 In November 2012, Facilities Management were made aware that there was a clash of dates on the 9th February 2013 with a Brass Band Concert Season letting made by Matthew Simms that had been booked and confirmed in February 2012.
- 2.3 Facilities Management and Matthew Simms tried to relocate the Brass Band Concert to another council building however the lack of an electronic record of the ticket sales and a suitable venue to host the concert meant that priority was given to the Brass Band Concert. The Saturday evening pantomime booking on the 9th February 2013 was cancelled. This was in accordance with the booking terms and conditions.

3 Main issues

3.1 Lettings Procedures

- 3.1.1 Lettings applications are accepted on a first come first served basis subject to dates being available. All lettings are processed through a lettings database that has an inbuilt warning system to notify staff that a booking has already been processed when the same dates have been confirmed with another applicant.
- 3.1.2 Having been made aware of the double booking the Lettings Team Leader completed a thorough investigation to gain an understanding of how the double booking occurred whilst also reviewing the on-site paper system the Town Hall staff operate.
- 3.1.3 The investigation revealed that the member of staff who processed the application did so in accordance with the lettings procedures however during the investigation ICT Services identified that the in - built warning system had failed on or around the 1st May 2012. This meant that during the inputting phase the warning message that informs the inputter that a booking already exists would not have been visible.
- 3.1.4 The investigation also revealed that the paper based system used by the staff at the Town Hall was not robust.

3.2 Terms and Conditions

- 3.2.1 All applicants are provided with a copy of the terms and conditions and sign to say that they accept them. The terms and conditions state that;

- *Leeds City Council reserves the right to cancel the hire agreement at any time and without payment of compensation other than to return the hiring fee.*

3.2.2 The terms and conditions do not make reference to or make a recommendation that to avoid any losses being incurred that applicants are advised to insure their booking against any losses being incurred should the letting be cancelled by the council. This has now been included.

3.3 Financial Implications

3.3.1 Morley Amateur Operatic Society have provided financial information for their letting in 2012 which suggests that the loss of income they incurred from the cancellation of their Saturday evening performance was £2700. This figure was further verified against other year's income levels. The cancellation of their letting provided a cost saving of £329 therefore the actual loss incurred was £2371.

3.4 Communication

3.4.1 Since November 2012 Facilities Management maintained open dialogue with the group whilst also ensuring officers within the Area Support Team and Local Ward Members were kept updated. All parties agreed that the losses incurred by the group needed to be treated sensitively particular given that they provide valuable services to local people in terms of affordable access to entertainment, music and the arts.

3.4.2 Through this communication the group have recognised that the council are not in a position to make cash settlement for the losses incurred however they have indicated that they would accept the amount to be credited to be used against future bookings.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This report is a product of consultation with local Members, Area Support Team and the parties involved and presents a proposal for Outer South Area Committee to consider.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

4.3 Council policies and City Priorities

4.3.1 The work outlined in this report contributes to targets and priorities set out in the following council policies.

- Vision for Leeds
- Children and Young People Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration Priority Plan.

4.4 Resources and value for money

- 4.4.1 Leeds City Council is not in a position to make cash settlement for the losses incurred. However, Morley Amateur Operatic Society have indicated that they would accept the amount to be credited to be used against future bookings.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are not eligible for Call In
- 4.5.2 There are no legal implications arising from the contents of this report.

4.6 Risk Management

- 4.6.1 This report provides an update on events to date and no risks have been identified.

5 Conclusions

- 5.1 Facilities Management have completed a thorough investigation to ascertain how the double booking occurred, the outcome being that it was caused by a problem within the database. There is an acceptance from Facilities Management that a more robust paper based diary system could have helped to avoid the double booking occurring. The terms and conditions clearly state that the council reserves the right to cancel an agreement and without compensation being paid and the applicant has signed to say that he agrees to accept them. The applicant has on this occasion requested that consideration be given to compensation being paid in the form of a credit against future lettings at Morley Town Hall.

6 Recommendations

- 6.1 The Outer South Area Sub Committee are recommended to consider approving a credit of £2341 to Morley Amateur Operatic Society to be used against future lettings at Morley Town Hall to offset the losses incurred as noted within this report.

7 Background documents¹

- 7.1 There are no background papers associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Report of Adult Social Services

Report to South (Outer) Area Committee

Date: Monday 4th February 2013

Subject: Update on Development of Integrated Neighbourhood Health and Social Care Teams and the use of risk stratification

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. Integrated neighbourhood health and social care teams have been operating across three neighbourhoods in the city for six months.
2. Rollout to a further nine neighbourhoods is underway with citywide coverage by the end of the year.
3. The ability to discuss cases with colleagues and access one another's expertise has been one of the early benefits of this work. Co-location has allowed health and social care colleagues to share knowledge and signpost individuals quickly to appropriate support.
4. Work is now underway to develop more integrated care management system and a neighbourhood model for integrated teams clustered around GP practices and their patients

Recommendations

Outer South Area Committee are asked to note the progress in developing integrated health and social care services in Leeds, endorse the direction of travel in developing and delivering improvements in how health and social care services are provided to Leeds residents and offer their support to these developments.

1 Purpose of this report

- 1.1 This report provides an update on the rollout of integrated neighbourhood health and social care teams. It describes progress to date and future plans for development.

2 Background information

- 2.1 Many people who receive both health and social care support have to cope with two sets of professionals coming to see them, asking similar questions and assessing them for many of the same conditions and problems. Most of these people are living with one or more long-term conditions – and many are elderly.
- 2.2 In some parts of the country, health and social care teams have begun to work closely together in a more integrated way. They have found that this more streamlined, joined-up approach often results in services which patients and carers say are better for them – and fewer people ending up in hospital or in long-term residential care. The White paper ‘Caring for our Future: Reforming Care and Support’ sets out a vision for a reformed care and support system with integrated services. The Government has made available funds to support the transformation of services and plans to invest a further £100 million in 2013/14 and £200 million in 2014/15 in joint funding between the NHS and social care to facilitate development of better integrated care and support.
- 2.3 In Leeds we are looking at how we can work together more effectively by developing integrated health and social care teams. The development of integrated teams is being progressed together with two other key aspects of work: risk stratification – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and co-production and self-care – empowering individuals to take control of their treatment, care and support.
- 2.4 GP practices, health workers, social care staff and patients are working more closely together to improve outcomes and quality of care for older people and those with long-term conditions.
- 2.5 This paper looks at progress to date since the first neighbourhood health and social care teams went live in April and describes some of the key plans for progressing this work further over the coming months.

3 Main issues

- 3.1 **Demonstrator sites.** In April 2012 health and social care staff were co-located in three areas of the City – Kippax/Garforth, Pudsey and Meanwood. These sites were established as demonstrators, working closely together to try out more integrated ways of working. Social workers have been working alongside district nurses, community matrons, interface geriatricians¹, GPs and other practice staff to consider how we provide more joined up care and support.
- 3.2 One of the early success stories with this work has been the ability to discuss cases with colleagues and access one another’s expertise. Co-location has allowed health and

¹ geriatricians who spend part of their time working in a hospital setting and part of their time working in the community

social care colleagues to share knowledge and signpost individuals quickly to appropriate support.

- 3.3 Health and social care staff have also been able to carry out joint assessment visits to individuals in their own home. This reduces the number of times that an individual has had to tell their story but it has also enabled health and social care staff to develop a much greater understanding of one another's roles.
- 3.4 Members of the integrated neighbourhood teams have also been forming links with local community groups and voluntary sector organisations, particularly neighbourhood networks.
- 3.5 Staff from three existing demonstrator sites (Kippax/Garforth, Pudsey and Meanwood) have been looking at what impact establishing the demonstrator sites has had on ways of working so far. The intention now is to build on this approach and begin to test out a model of new, more integrated ways of working, between now and March 2013. Staff will firstly need to get an understanding of what input patients and service users *currently have* from different members of the team. They will then look at ways of working which will reduce the number of visits and professionals needing to be involved in that person's support on a regular basis, with a view to moving to one individual staff member being able to carry out an assessment on behalf of more than one professional group. The team will also ensure there is a named link through to specialist services and a single link to each GP practice. As new referrals are received the team will identify those who have complex needs and require a joined-up response. Assessment and care planning processes will be considered to see how these can be more joined-up, and staff will consistently consider support available through the voluntary sector.
- 3.6 **Rolling out the model to other areas.** The demonstrators were the first wave of a rollout of the neighbourhood team model across the City. In September an integrated neighbourhood team went live in Armley, Hunslet and Chapeltown will 'go live' in October with co-location in the remaining six areas planned through November and December to give citywide coverage by the end of the year. The slides at **Appendix 1** summarises the next steps for neighbourhood teams and a full rollout timetable is provided at **Appendix 2**.
- 3.7 **Multi Disciplinary Team meetings.** The development of integrated teams has been progressed with two other initiatives. The first is the introduction of a tool (risk stratification tool) into GP practices which allows GPs to see the pattern of health service use for all of the patients in their practice. To date this has focused on access to a particular group of health services which are weighted within the tool to help identify people who are high users of health services now or may be in the near future. From November this year we will be expanding the number of health services that are included and also be incorporating information on use of social care services to give a much fuller picture of the range of support an individual receives at **Appendix 3**.
- 3.8 The addition of these services will not affect the weighting of individuals but will help in our goal of delivering better co-ordinated care as we can see at a glance who is involved in supporting an individual. It will also give us a much fuller picture of those individuals that the tool has highlighted will be high users of health services in the future. Where an individual is accessing lots of different services we will be able to use multi disciplinary team meetings with members of the integrated neighbourhood teams and GPs to discuss

whether all of these interventions are effective. Where an individual is only accessing one or two services we will be able to consider whether this is appropriate to meet their needs or whether the addition of preventative support now may reduce the need for more intensive support later.

- 3.9 **Supported Self management.** The other work being progressed in parallel with the development of neighbourhood teams and the use of the predictive modelling tool described above is the development of a series of initiatives around supported self management. This work is being progressed in partnership with voluntary and community groups, including Neighbourhood Networks. Projects include social prescribing and *timebanking*, see **Appendix 4**.
- 3.10 **Evaluation.** An External evaluation has been commissioned to consider the success of integration from different perspectives. The University of Birmingham and the Social Care Institute for Excellence have carried out some work to look at initial views of staff and the people who use services to the integration of health and social care. A report is currently being produced but initial findings suggest that staff are generally optimistic about what can be achieved through integration. People who use services and their carers have more mixed views on the impact that integration will have for them. Some people see integration as a good thing but others wonder whether it will really make a difference to patient experience and outcomes. The University of Leeds is supporting the evaluation of the impact that integrated teams have on use of the health and social care system, notably how it impacts on hospital admissions and long term care placements.
- 3.11 **Customer feedback.** Through this work we want to ensure that improvements to processes and changes in the way health and social care are delivered make a noticeable difference to the people that use our services. We are collating questions and have developed a Frequently Asked Questions sheet. We are also interviewing people who are happy to share their experiences. Some of these stories are included in the appendices.
- 3.12 **Communication.** With change on this scale communication is a challenge. Within Leeds we have a large health and social care system and some staff are much more directly engaged with change at the moment than others. A number of different methods are being used to keep staff groups updated and engaged including leaflets, reference groups, workshops and engagement events, newsletter, website and Youtube links.
- 3.13 **Next steps.** Some of the next steps have been described above. Whilst still in development the agreed neighbourhood team model will be rolled out across the City. The experience of staff in demonstrators will be used to test out and inform more integrated ways of working. In addition to this we will be matching caseloads. This will involve health and social care staff considering the individuals they both support and working together to:
- discuss the person's needs
 - think about whether that person would benefit from any additional support, and
 - make sure that the support the person *already* receives is as coordinated and seamless as it could be.

3.14 This work will start in Meanwood before rolling out across all 12 neighbourhood teams. It will allow us to build on the joint working staff have already been doing, but with a wider caseload. It will help staff develop their skills in managing patients with complex needs, and is expected to make a lasting, positive difference for the patients themselves.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Consultation and engagement is taking place across the programme of work. There is a Patient and Public Involvement Lead appointed to co-ordinate engagement activity across the projects and a Charter for Involvement has been co-produced. There is also a virtual reference group of people interested in the work.

4.1.2 Staff are involved in a number of reference groups and workshops that are running throughout the programme timescale to capture views and incorporate staff experience into the design of services. Key stakeholders are represented on the Integrated Health and Social Care Board. The external evaluation includes capturing staff and service user views and experiences.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The model being developed will have a consistent citywide approach with flexibility in the system to be responsive to local needs. For example work with Neighbourhood Networks is helping to build strong local relationships and understand the supports available within a local area.

4.2.2 An Equality Impact Assessment will be undertaken as part of this programme of work.

4.3 Council policies and City Priorities

4.3.1 This proposal is about working more effectively in partnership with other organisations to improve outcomes for the citizens of Leeds and is line with the City Priority Plan 2011 – 2015.

4.4 Resources and value for money

4.4.1 The integrated care pathways model aims to develop efficient streamlined services. These new pathways will remove duplication in management and in service delivery. This will improve the experience for service users in accessing a single service that can meet a range of support needs whilst maximising use of resources.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications that arise from this report.

4.5.2 This report is not eligible for call in.

4.6 Risk Management

4.6.1 Formal project management methodologies are being applied to this work and project assurance is provided by the NHS Leeds Programme Management Office on behalf of

the City Transformation Board. Governance arrangements are in place and all elements of project delivery report into the Integrated Health and Social Care Board which meets on a monthly basis and has representation from all stakeholder groups.

5 Conclusions

- 5.1 Development of integrated services in Leeds is moving quickly. We have had teams integrated in three neighbourhoods for six months and now rolling out across Leeds to establish citywide coverage by the end of the year.
- 5.2 We have taken early learning and are building on this to further integrate the support that people with a mix of health and social care needs access.
- 5.3 This work is being progressed in collaboration with staff and service users.
- 5.4 Early evidence from patients and Service users is that more integrated working brings benefits in the quality of those services and improvements in patient experience.

6 Recommendations

- 6.1 Outer South Area Committee is asked to note the progress in developing integrated health and social care services in Leeds, endorse the direction of travel in developing and delivering improvements in how health and social care services are provided to Leeds residents and offer their support to these developments.

7 Background documents²

- 7.1 There are no background documents associated with this paper.

² The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author..

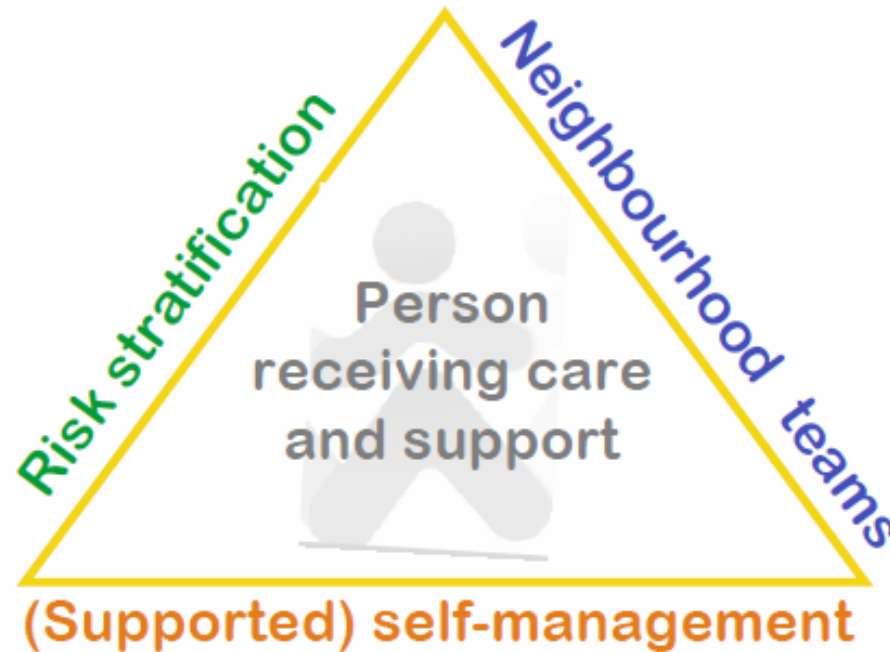
Transforming health and adult social care in Leeds

Next Steps for Neighbourhood Teams



Supporting older people and people with long-term conditions

– the *Sir John Oldham* model



A 3-strand approach

- **Risk stratification** – understanding who's at risk of having higher health needs in the future so we can support them at an earlier stage, to minimise this risk.
- **Integrated neighbourhood teams** – social workers, district nurses and community matrons taking a joint approach to supporting people at risk.
- **Supported self-management** – ensuring people have the right tools, information and support to manage their symptoms and improve their quality of life.



Who is involved?

- NHS Airedale, Bradford and Leeds
- Leeds Community Healthcare NHS Trust
- Leeds City Council Adult Social Care
- Leeds Teaching Hospitals NHS Trust
- Leeds and York Partnership NHS Foundation Trust
- Leeds North Clinical Commissioning Group
- Leeds South and East Clinical Commissioning Group
- Leeds West Clinical Commissioning Group

+ People who use services and their families

+ Voluntary and community organisations



Neighbourhood teams – where are we now?

- Started with 3 demonstrator sites
- Now 12 teams across city
- Mix of health and adult social care staff
- Working with local GP practices and voluntary and community groups
- Patient/service user at the heart



Multi-disciplinary team meetings

What are they?

A meeting of a mix of different professionals who discuss the care and support of a person whose needs may soon increase (from risk stratification)

Who attends them?

The most appropriate mix of staff based on the person's needs



An example of how MDTs work

Mr R's story:

Mr R is an 86-year-old man who lives in his own home with his wife, who is his main carer. He has hearing problems, a chronic breathing disorder and mental health issues including depression. He frequently falls, and his wife calls 999 for help.



Multi-disciplinary Team Meetings *continued*

- *At the meeting Mr R's condition was discussed, and the following plan agreed:*
- Staff will work together with Mr and Mrs R to look at how best to keep Mr R safe and reduce his risk of falls.
- Mr R shows early signs of dementia, so will be referred to the Alzheimer's Society for extra support.
- Adult Social Care will review his care plan and look into arranging personal and domestic care.
- An emergency carer's plan will be put together to support Mr R's wife if he does have to go into hospital.
- A personal budget may be set up to help Mr R and his wife find suitable and enjoyable daytime activities.



Neighbourhood teams – next steps

- Continuing to **learn lessons** from our integrated sites
- Further developing the **integrated neighbourhood team model**
- **Joining up case management** for people with complex needs
- Creating a **single ‘gateway’** to our services
- Integration of **intermediate care and reablement services**



Neighbourhood teams: next steps – continued

Further developing the integrated neighbourhood team model

- Staff from first 3 demonstrator sites looking at what impact these have had so far on ways of working.
- Exploring how to reduce the number of visits made to people's homes by different members of staff
- How many staff need to be regularly involved in a person's support?

Overall aims:

- can one staff member can carry out an assessment on behalf of more than one professional group?
- there's a named link to specialist services and to each GP practice
- How can we make assessment and care planning more joined-up?
- What further support might be available through the voluntary sector?



Neighbourhood teams: next steps – continued

Joining up case management for people with complex needs

- Building on our existing approach to become more joined-up.
- Identifying people with long-term conditions who are supported by more than one member of the neighbourhood team.
- Considering ...
 - How can we effectively co-ordinate their support?
 - Who is best place to lead this?
 - How can we make sure the service is as seamless as possible?
- Starting in Meanwood before rolling out across all 12 neighbourhood teams.



Neighbourhood teams: next steps – continued

Creating a single 'gateway' to our services

- People tell us there needs to be a joined-up 'front door' to health and social care services.
- This would allow professionals access to *all adult community health and social care services through a single phone call or electronic referral.*
- People's needs considered holistically, not separately – offered full range of services.
- Increasingly important as services become more integrated.
- LCH has a single point of urgent referral (SPUR) to community health services.
- LCH and ASC now looking at how to develop this into a single gateway.



Neighbourhood teams: next steps – continued

Integrating intermediate tier and reablement services

- Joining up services to remove any gaps or duplication
- improved outcomes for people who use rehabilitative services
- more people supported to live independently at home
- reduced need to use other health and social care services
- more efficient service provision and improved cost effectiveness
- Staged approach – being planned out now.



Why work in a more integrated way?

It can be better for people we support ...



Leeds CITY COUNCIL

NHS

Karen's story: 'To me, integration means choice'

I've been using a wheelchair since I was younger and for years now, it's been like, who do you go to first? Who's your first contact? And then you end up with one person doing this job and another person doing that job, and then sometimes there's an overlap...

"As you get older, the more you're bombarded with overlapping information, the more confusing it can become. My mother has Parkinson's, and when her car broke I ended up speaking to about five different people to actually get to the person who I needed to come out and deal with the hoist I got there in the end but it's so frustrating when you constantly get another phone number to dial.

"This is one of the biggest problems. I'd like to see an initial contact for people so instead of so many different people telling you different things and some of them overlapping, you have one person that you deal with. I hope that things will be different in the future. I've seen some changes in 30 years but not as many as I would have liked.

"To me integration means 'choice'. It's like you're empowering people by giving them back that control. I think that's the positive side of integration as staff will talk to each other and people will have more choice. When you haven't got that say in your life anymore, you feel vulnerable. I'm very independent. I wouldn't want anyone doing things for me, but if I do need someone to help them if you need them.

"Back when what happened to me happened, I didn't think I had choices. It was like doctors were gods. Whatever the consultant said was law. It was pretty much left up to the consultant to decide what he was going to do and unfortunately, for me then, it was the wrong choice. I didn't get a choice - I think it's that what will make a difference.

"I remember years ago, I was on a committee where they were looking into equipment. I talked to a lot of other disabled people and at one time, you used to get sent equipment by the post. It was in the corner and never got used. But people would

I ended up speaking to about five different people before I got what I wanted!

You end up with one person doing this job, another one doing that job, sometimes there's an overlap...

You need *one* person that you deal with, not lots of different people telling you different, overlapping things!

... and it can make life easier for staff too!

"The family member only had to make one call – the community matron was able to pass on the information to the social worker."
– a community matron

"Faster exchange of information, less delay ..."
– a social worker

"Working together, we get a better understanding of each other's pressures"
– a district nurse

"It's so useful to have a health perspective – it's easier to get more information about health needs" – a social worker




"When people have support from a range of different care services, integrated working is absolutely fundamental."

If someone needs to use a range of health and social care services provided by different staff, the success of their treatment can depend on staff talking to each other, sharing crucial information about medication changes, prescriptions and support needs.



'Joined-up working? Bring it on!'



Closer working relationships among health and social care staff are already starting to make a difference for people who use local services, according to staff working at the city's first integrated site.

Lynne Chambers, clinical lead for district nursing, and Anne-Marie Ward, social worker, are based at Kippax Medical Centre, the first of three sites in Leeds where district nurses, community matrons and social care staff now work closely together in a multi-disciplinary team.

Self-management – what does it mean for neighbourhood teams?

- **A closer relationship** with voluntary and community organisations
- **Opportunity to work pro-actively** with people at an earlier stage
- **Thinking differently** – how can this person be a partner in their own care and support? How can they be supported closer to home?
- **Not about people being ‘left on their own’!!**
- About helping people to help themselves – with support.
- Neighbourhood networks; community groups:
www.leedsdirectory.org



Eileen is 77 and has several ongoing health conditions.

She's had frequent unplanned trips to hospital in the past, but now has more support to stay in her own home.

"I have carers that come and help me to get washed. They want you to have your independence but they're there if you need them.

I've also got equipment to help me at home. I've got a machine that checks my temperature, blood sugar, blood pressure, pulse and oxygen levels. If there are any problems it sends an 'alert' to Sue, my community matron.

If it's a choice between this and hospital, I'll choose to be at home with people supporting me when I need it. If they'll let me do that, then I'm satisfied."



How to find out more or share your views

- Monthly bulletin for neighbourhood teams
- Look out for other regular articles and events – staff newsletters, local community bulletins and more.
- Visit www.leeds.gov.uk/transform
- Email healthandsocialcare@leeds.gov.uk



Integrated Neighbourhood Team Rollout Plan

Appendix 2

West CCG

<u>Team Name / Area</u>	<u>Pudsey</u>	<u>Armley</u>	<u>Middleton</u>	<u>Woodsley</u>
Expected Go live	(1) April 2012	(2) 10th September	(3) 7th November	(4) 10th December
Wards Covered	Pudsey Calverley & Farsley Bramley & Stanningley	Armley Farnley & Wortley Bramley & Stanningley	Morley South Morley North Middleton Park Ardsley & Robin Hood	Weetwood Adel & Wharfedale Kirkstall Headingley Hyde Park & Woodhouse City & Hunslet

North CCG

<u>Team Name / Area</u>	<u>Meanwood</u>	<u>Chapeltown</u>	<u>Wetherby</u>	<u>Yeadon</u>
Expected go live	(1) April 2012	(2) 22nd October	(3) 12th November	(4) 10th December
Wards covered	Moortown Alwoodley Roundhay Chapel Allerton	Burmantofts & Richmond Hill Chapel Allerton Gipton & Harehills City & Hunslet	Wetherby Harewood	Otley & Yeadon Guiseley & Rawdon Horsforth Adel & Wharfedale

South & East CCG

<u>Team Name / Area</u>	<u>Kippax</u>	<u>Hunslet</u>	<u>Seacroft</u>	<u>Beeston</u>
Expected go live	(1) April 2012	(2) 19th November	(3) 19th November	(4) 17th December
Wards covered	Kippax & Methley Garforth & Swillington Harewood	City & Hunslet Rothwell Middelton Park Ardsley & Robin Hood Beeston & Holbeck	Temple Newsam Killingbeck & Seacroft Harewood Roundhay Cross Gates & Whinmoor	Beeston & Holbeck Morley North City & Hunslet

GREEN – completed

AMBER – completed but some remaining IT and telephony issues as at 20.12.12

RISK STRATIFICATION PROJECT – UPDATE TO SCRUTINY BOARD

1. Introduction

- 1.1 The Risk Stratification project is a key component of the Leeds Health and Social Care Transformation Programme and provides essential data to help to identify patients who are most at risk of needing services in the future and would therefore benefit from a more proactive approach to diagnosis and management of disease.
- 1.2 This report details what risk stratification is and how it will benefit services within Leeds. It outlines progress to date, an overview of the planned action to implement phase 2 of the risk stratification tool, the work that has been completed to support use of risk stratification outputs by integrated health and social care teams, and proposals for further development of the approach to risk stratification in Leeds.

2. What is Risk Stratification?

- 2.1 Risk Stratification is based on an algorithm that brings together various elements of data about patients and uses it to calculate their risk of needing a greater level of support within the following 12-month period. Within Leeds the model used is the 'Adjusted Clinical Group' model developed by John Hopkins University. It assigns people to unique categories based on patterns of disease and the expected resources that will be needed to treat and support that person.
- 2.2 Within Leeds, Phase 1 of the tool incorporated the age, sex, primary care data (diagnosis, pharmacy), hospital data (care episodes) and healthcare cost for each patient providing information to help identify those people with complex clinical needs, and recording their current and future clinical profile, cost and risk of hospitalisation.
- 2.3 The tool supports primary care teams to manage their patients, measuring the health needs of individuals to help us plan how best to support them, allocate resources where needed most, and address health inequalities across the city.
- 2.4 A further key aim of the tool is to give us a view across the wider health economy using diagnostic and pharmacy data to get a clear picture of the local population profile and disease burden, as identify how resources are used and can be managed effectively.

3. Benefits of the Risk Stratification model

- 3.1 Within Leeds risk stratification is being utilised to identify those patients most likely to be high future resource users, and those who could benefit from more intensive interventions. In effect, the risk stratification tool can assist the integrated health and social care teams to target intervention where it can have the greatest effect, enabling a proactive approach aimed at supporting people living independently at home for longer.
- 3.2 A further benefit is to realise the potential uses of risk stratification outputs to inform future commissioning. The tool can assess what resources are being used to support people and can aggregate resource consumption at any level in the health system, including GP practices and at CCG level. Resource allocation can be made on the basis of actual need, built up from patient level. This will enable the tool to forecast costs and financial risk within a given period.

4. Implementation of risk stratification in Leeds

- 4.1 Roll out commenced in the three demonstrator sites for integrated health and social care teams and now 111 out of the 112 GP practices across Leeds have got risk stratification in place. An intensive training programme for practices and members of integrated health and social care teams has been implemented to support the effective use of the risk stratification tool.
- 4.2 The three CCGs have supported the establishment of multidisciplinary (MDT) meetings in all practices, bringing together GPs, other practice staff and members of the integrated health and social care teams to use the outputs from the risk stratification process to identify and review people who would benefit from a more proactive joined-up approach to their care. For this year, all practices are holding a minimum of two MDT meetings, to try out this new approach, and share and spread good practice. It is expected that the frequency of these meetings will increase in the future as we begin to understand what works and how the greatest impact can be gained.

5. Implementation of Phase 2 of the Risk Stratification tool

- 5.1 Following the introduction of phase 1 of the tool, we collated and took into consideration all of the practice feedback provided. An example of this feedback was the amount of time required to search through a list of patients. As a result the second phase of the tool includes NHS numbers and a patient search function which will greatly reduce the time needed to carry out this work. The inclusion of patient identifiable data and especially NHS numbers is significant as it means there is no longer a requirement for staff to search across clinical databases, during, for example, MDTs.

- 5.2 Further enhancements include an improved patient summary, including BMI and smoking status. Alongside this is an enhanced timeline that enables the member of staff to see in graphical representation the patient journey over the last 12 months, how many times the patient has been to their GP, number of out patient appointments, whether the patient has attended A&E and so on.
- 5.3 Finally, a Data Sharing Agreement has been signed off between Adult Social Care, Leeds Community Health Care and Leeds and York Partnership Foundation Trust to enable the uplift of data into the risk stratification tool. This will allow data from these agencies to be incorporated into the risks stratification tool, including the patient timeline, detailed above.
- 5.4 The expectation is that phase 2 will `go live` to practices by the end of October 2012.

6. Support and training to Integrated Health and Social Care staff

- 6.1 Between January 2012 and March 2012 473 health and social care staff were given comprehensive training and support to use the Risk stratification tool at various levels of specificity.
- 6.2 With the introduction of phase 2 of the risk stratification tool, some additional training has been offered to update staff on the additional features of the risk stratification tool. Additional 1:1 training and group staff target sessions will be provided upon request.
- 6.3 An e- learning package has been created and shared with practices throughout Leeds. This e- learning resource will aid staff whilst navigating the tool.
- 6.4 A risk stratification helpdesk has been established to provide practices with a specific resource to resolve any incidents that may arise. This will be complemented by an intranet site to be used as an easily accessible information resource to keep staff aware of any developments.

7. Developing a predictor for future social care usage

- 7.1 The risk stratification tool is specifically a healthcare system and does not currently provide predictive information about future social care usage. In Leeds we are keen to develop our approach so that we have predictive information about an individual's likely future of health or social care services. This has not been done anywhere in the country and so we are currently considering options to support work with an academic partner review and identify how the predictive model may be developed to benefit social care delivery.

James Hault

Risk Stratification Project Manager

October 2012

Timebanks

A timebank is a system of exchange where people are able to trade skills, resources and expertise. For every hour participants 'deposit' in a timebank by giving practical help and support to others, they are able to 'withdraw' equivalent support in time when they need something doing themselves. A timebank is usually run by a 'broker' who facilitates and records exchanges between individuals and plays an important role in the safe and secure running of the timebank¹.

Timebanks are based on the key principles of co-production, which include:

- Asset model – Timebanks work on the principle that everyone has something to offer and all offers are valued.
- Reciprocity – Timebanks are based on a two-way transaction between people, which fosters a culture of mutual support.
- Social capital – A timebank creates a social network which requires on-going investment by its members.

As part of the health and social care integration pilot in Garforth, the local Neighbourhood Network, Neighbourhood Elders' Team, have developed a timebank 'Time to Share', which will be officially launched in early November. The timebank will be a way for people in the community to come together to share skills with the aim of improving people's self-value. The timebank will be linked with the local GP practice who will refer people to it as appropriate.

Also due to launch in November is the Ladybird Timebank which will operate in Headingley. The timebank received a small start-up grant through Adult Social Care's Ideas that Change Lives investment fund.

¹ Timebanking UK (2011), 'People Can'

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Report of the Chief Officer of Parks and Countryside

Report to South Outer Area Committee

Date: Monday 4th February 2013

Subject: Annual Report – for the Parks and Countryside Service

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of Ward(s): Ardsley & Robin Hood Morley North Morley South Rothwell	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:	

Summary of main issues

1. The report provides an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. The report details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.
5. It gives an overview of the Streetscene Grounds Maintenance contract considering performance for grass cutting in 2012. It sets out the specification and how this is developing alongside suggesting increased engagement in performance monitoring.

Recommendations

6. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

1 Purpose of this report

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the South Outer Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park (LQP) standard. It also sets out investment needs to attain LQP standards and to retain them.

2 Background information

Service Description

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.2 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).

Description of Priority Advisory Function

- 2.3 The priority advisory function for Area Committees relates to community parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities.
- 2.4 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.

3 Main issues

Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the South Outer Area Committee:

Asset	Quantity
Community parks	9
Playing Pitches:	
Cricket	1
Football	39
Rugby League	6
Bowling greens	10
Playgrounds	22
Multi-use games areas	2
Skate parks	4

Community Parks

- 3.2 The service undertook a residents survey using the Citizen's Panel methodology during the summer of 2012. Unfortunately this has provided insufficient information to allow the service to update the 2009 survey data with statistical confidence. Options to undertake additional surveys during 2013 are currently being examined to provide an updated dataset for usage and satisfaction.
- 3.3 Analysis from the 2009 residents survey was carried out relevant to the 9 community parks in the area which are;

Site Name	Annual Number of Visits	Total Annual Visits to South Outer Community Parks is 4.3m approx.
Churwell Park	304,000	
Dartmouth Park	587,000	
Scatcherd Park	633,000	
Springhead Park	1,732,000	
Rothwell Country Park	85,503	
Drighlington Moor Park	619,000	
Scarth Gardens	X	
Woodlesford Park	285,000	
Lewisham Park	72,929	

x = No individual visitor numbers are available for this site. Due to its proximity to Scatcherd park it is anticipated that visitors either consider it part of Scatcherd Park or choose to complete the survey for Scatcherd Park.

- 3.4 The residents survey provides significant insight into the users of community parks, demographics of users, how they get there and what they do. A detailed insight of each community park is given in appendix 1. The key analysis points are;
- Approximately 78% of visitors are adults with 22% children.
 - There are a wide range of reasons for visiting but nearly all visitors at some point go for relaxation, exercise or play.

- Nearly 70% of visitors travel to the park on foot of which 55% take less than 10 minutes to travel there.
- Of the 28% who visit by car 75% take less than 10 minutes to get there.
- 28% of visitors go to community parks either every day or on most days, whilst 67% go at least once a week.

3.5 Parks and Countryside provide annual pitch hire for sports teams in the area. The table below shows the number of teams with current bookings playing on pitches in the area; (*note this excludes clubs who have a long term lease in place*)

Age Group	No of Teams
Open Age	22
Juniors	37

Volunteering in the Parks and Countryside Service

3.6 The Service continues to focus on increasing the number of volunteers and groups working in the area. There has been a significant increase in the value of activities which take place particularly in the area of corporate volunteering. Our emphasis for the next 12 months will be to :

- Seek to increase corporate volunteering working in partnership with Leeds Ahead.
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

3.7 It is estimated that volunteers across all groups contribute nearly 3,000 days of voluntary work in the South Outer area over a 12 month period. The tables below give details of works undertaken in South Outer since November 2011 and the active groups in the area Committee;

Table 1 - Work undertaken by volunteers working with the Rangers;

Site	Organisation	Task	No. of Vol Days
Dartmouth Park	Friends of Dartmouth Park	Bulb planting	10.0
Rothwell Country Park	Friends of Rothwell Country Park	Clear ditches and 5th Pond	7.7
		cut back hedge prep for laying	7.1
		footpath cutback and litter pick	13.6
		Footpath Cutback.	6.3
		General Maintenance - Sculpture area	4.3
		Genral maintenance of the sculpture park	15.0
		Hedge planting, tree planting, willow weaving, hedge trimming	8.6
		Maintain drain on the end of bulogh rd.	5.8
		Maintain hedge, litter pick, erect fence around ponds	8.6
		maintain red shale path, balsam bash	11.4

Site	Organisation	Task	No. of Vol Days
		Scrub bash, strim grass, erect bird boxes	10.0
		Strim paths, repair fencing around ponds, footpath drainage, repair sign	9.3
		Clear ditches and 5th Pond	7.7
		cut back hedge prep for laying	7.1
Total			132.5

Table 2 - Corporate volunteer actions;

Site	Organisation	Task	No. of Vol Days
Dartmouth Park	HBOS	Painting, litter picking, lifting flower beds	29.1
Rothwell Country Park	Santander	Entrance tidy, scrape paths, remove vegetation growing on road	9.3
		Pond clearance and tree thinning	3.4
The Pastures	O2	Clearing litter and rubbish, painting access features	11.8
Total			53.6

Table 3 - Educational work within the South Outer area:

Site	School	Activity	No Of Children
Dartmouth Park	Fountain Primary	Mini beasts and Habitats	120
Dartmouth Park	Fountain Primary	Mini beasts and habitats	120
Rothwell Country Park	Woodlesford Primary	Balsam Bash	31

Table 4 - Summary of the groups who are active in the South Outer area :

Group Name	Number of Volunteers	Estimated Volunteer Days
Churwell Action Group	5	30
Friends of Dartmouth Park	5	10
Friends of Rothwell Country Park	10	120
Leeds Parks Volunteers	4	78
Leeds Voluntary Footpath Rangers	6	130
Leeds Wildlife Volunteers	12	216
Total	37	584

Table 5 - Existing in bloom groups within the South Outer area;

In Bloom Group	Number of Volunteers	Award Won (Yorkshire in Bloom)	Estimated Volunteer Days
Carlton	7		120
East Ardsley	10		100
Gildersome	5		80
John O'Gaunts	4		80

In Bloom Group	Number of Volunteers	Award Won (Yorkshire in Bloom)	Estimated Volunteer Days
Lowry Road	25		600
Meadows (Robin Hood)	10		200
Morley	12	Town – Silver Gilt	240
Oulton	8		160
Rothwell	25	Town - Silver	480
Thorpe	6		100
West Ardsley	8		160
Woodlesford	14	Urban Community - Gold	280
Total	134		2600

Highlighted groups are newly formed in bloom groups in 2012

Events

- 3.8 The bookings and licensing team has introduced improvements to the application process for events that occur on parks. They are providing greater assistance in helping community groups organise events with particular emphasise on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the outer south area in 2012:

Site Name	Month	Event	Total
Adwalton Moor	May	Drighlington Football Gala	1
Carlton Rec. Shayfields	June	Carlton Annual Village Gala	1
Dartmouth Park	April	Easter Egg Hunt	1
	June	Fancy Dress Competition	1
		Summer Bands	2
	July	Summer Bands	2
	August	Summer Bands	2
Tennis Coaching		1	
East Ardsley Recreation Ground	July	East Ardsley Gala	1
		Funfair	1
Glen Road Playing Fields	July	Football Gala	1
Hembrigg Recreation	October	Two Four Broadcast	1
Rothwell Country Park	April	Rothwell ride out	1
	July	Rothwell ride out	1
	October	Wild Boar Challenge	1
Scatcherd Park	July	Morley TC Jubilee Celebration	1
Springhead Park	March	(16th - 19th) Circus Starr	1
	April	(1st - 10th) Funfair	1
	June	Rothwell Harriers	1
		Summer Bands	1
	July	Mini Breeze Event	1
		Rothwell Carnival	1
		Tennis Coaching	1
	August	Tennis Coaching	1
	November	Springhead Park Bonfire	1
December	Santa Helicopter	1	
The Pastures	May	May Day Celebrations	1

Site Name	Month	Event	Total
Woodlesford Park	September	Woodlesford Park Funday	1
Total			31

Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.32.*

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the South Outer Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Churwell Park	2010								No
Dartmouth Park	2010								No
Drighlington Moor Park	2011								Yes
Lewisham Park	2010								Yes
Rothwell Country Park	2011								No
Scarth Gardens	2010								No
Scatcherd Park	2011								Yes
Springhead Park	2011								Yes
Woodlesford Park	2010								No

Key:

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there are 4 parks identified that meet the Leeds Quality Park Standard in the area, with 5 not reaching the standard. This is identical to the previous Area Committee report.

3.13 The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for each park, set out in the following table:

Site	Design and Appearance	Cleanliness & Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Churwell Park	6.8	6.7	8.1	5.7	6.9	6.9	6.7	6.5	6.9
Dartmouth Park	7.9	7.9	8.7	5.9	8.2	7.7	6.6	6.1	7.7
Drighlington Moor Park	7.8	7.8	8.5	5.5	7.8	7.5	7.4	6.1	7.4
Scatcherd Park	7.6	7.7	8.3	5.7	8.7	7.8	6.1	6.1	7.5
Springhead Park	8.2	8.2	8.6	6.7	8.7	7.9	7.2	6.3	8.1
Woodlesford Park	5.6	5.3	8.0	4.4	6.4	6.6	5.8	5.0	5.6

Note – Lewisham Park, Scarth Gardens and Rothwell Country Park had insufficient responses to be able to accurately produce satisfaction data

Key:

Generally meets LQP expectations	7.0 - 10	
Generally below LQP expectations	0.0 – 6.9	

This table broadly correlates with the professional audit undertaken for the Leeds Quality Parks assessment set out in paragraph 3.11. In particular scores and visitor numbers are higher for the parks that meet the LQP standard. There are however issues identified with the range of facilities offered in many of the parks and sports facilities.

Playing Pitches

3.14 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (South Outer)	2006 (South Outer)
Fair to very good	70.7%	77%
Poor or very poor	29.3%	23%

The results show a decrease in those who felt sports facilities were of at least fair standard. This data is related to the table set out in paragraph 3.13.

Fixed Play

3.15 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

Rating facilities for children	2009 (South Outer)	2006 (South Outer)
Fair to very good	81.6%	82.8%
Poor or very poor	18.4%	17.2%

Results show little change in those who rated facilities as fair or better.

3.16 Improvements to community parks during 2012 are as follows:

- Scatcherd Park – on site constructing new skate park (£179k).
- Woodlesford Park – signage and heritage features (£6k).
- Rothwell Country Park – new trim trail and general improvements (£17k).
- Springhead Park – refurbishment of tennis courts phase 2 (69k).

3.17 The following play areas have been refurbished during 2012;

- Baines Terrace POS – new play equipment (£10.6k).
- Wood Lane Rec – new teen shelter (£11k).
- Woodlesford Rec – New MUGA (£40k)

3.18 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Churwell Park	£4,000	
Dartmouth Park	£286,589	
Rothwell Country Park	£18,500	
Scarth Gardens	£61,815	
Woodlesford Park	£6,000	
Total to achieve LQP	£376,904	
Average annual reinvestment		£28,586
Total reinvestment to 2020		£228,693
Overall Total Investment to 2020		£605,597

3.19 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below;

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.20 Planned improvements for the next 12 months are;

- Carlton Rec (Shayfields) – proposed extension to play area.
- Dartmouth Park – consultation pending on development of master plan.

3.21 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites;

Fixed Play Type	No.	Total Replacement Cost £'s	Required Average Annual Spend £'s
Play Areas	22	2,640,00	264,000
Multi Use games Areas	2	180,000	18,000
Skate Parks	4	360,000	36,000
Totals		2,970,000	297,000

Area Committee funding for additional on site gardeners

3.22 South Outer Area Committee provide additional funding for gardeners to increase site based presence at parks in the area. For 2012-13 this funding totalled £34,951 for 3 gardeners over a 6 month period. The gardeners were present at the following sites; Lowry Road, Lewisham Park, Hembrigg Park, Magpie Lane, Drighlington Park and Woodlesford Recreation Ground.

- 3.23 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces which is backed up by the residents survey data.
- 3.24 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

Streetscene Grounds Maintenance

- 3.25 Following a procurement exercise the streetscene grounds maintenance contract was awarded to Continental Landscapes Ltd (CLL) with effect from 1st January 2012. This contract covers sites that are located alongside the highway network or amongst residential streets managed by the council's Arms Length Management Organisations (ALMOs and BITMO). The specification requires the contractor to undertake litter removal from sites they maintain at each visit supporting the council's wider efforts to maintain clean streets. The table below shows the asset breakdown of contract items for the South Outer area committee:

Asset Type	Annual Visits	Unit	Measure
Amenity Grass	13	M ²	441,663
Premium Grass	26	M ²	43,845
Rough Grass	3	M ²	30,402
Sight Line	3	M	11,367
Rough Linear	3	M	27,774
Primary Network	6	M ²	84,770
Shrub Beds	2	M ²	9,029
Hedges	3	M	3,947
Rose Beds	2	M ²	1,087
Total			653,884

- 3.26 Despite 2012 being one of the wettest summers ever recorded the contractor has completed grass cutting operations as required by the contract specification. During June the specification was revised to increase the mowing frequency on grass plots adjacent to sheltered housing and this has proven to be very successful in addressing issues of grass length and overspill of cuttings in these areas. Regular monitoring of the contractors work is undertaken with a target sample size of 10%. Analysis of city wide performance for the 2012 mowing season shows that the contractor achieved an average failure rate of less than 1%.
- 3.27 The Safer and Stronger Communities Scrutiny Board Working Group examined the contract during the summer and produced a number of recommendations that are currently being considered or have already been introduced. These include:
- Increasing frequencies to 16 grass cuts and 6 shrub/rose visits.
 - That any proposed removal of shrub/rose beds are consulted on with ward members and parish/town councils prior to removal.

- That options to increase 'joined up working' with locality management are explored.
- To examine options to increase efficiencies by better utilisation of contractor resources during the winter.
- That parish and town councils are encouraged to engage in contract performance management.
- That an improved communications strategy is developed.
- That area committees are provided with performance information relevant to the area.
- That contract management efficiencies are sought alongside increased consistency of approach.
- Establishing funding to address problem sites until ownership can be established.

3.28 From 1st September 2012 management of the contract passed to Parks and Countryside and work has commenced to restructure the contract team to achieve increased coordination and efficiency from grounds maintenance and weed spraying contracts. It is proposed that officers attending the area committee environment sub groups will provide regular updates on performance and any proposed changes to the contract.

3.29 As a result of the ALMO review currently underway, arrangements regarding the provision of ALMO elements of the contract may change.

Coordinated Working with Environmental Services

3.30 The Parks & Countryside Service move to the Environments & Neighbourhoods Directorate has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to;

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.
- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.
- Work is underway to map all maintainable ginnels and establish work requirements to draw up an annual co-ordinated work schedule. Work is already co-ordinated to undertake weed-spraying where the locality team have already cut back vegetation, and removed detritus from the surface of the path.
- Locality Managers have led on consultation and worked with Parks and Countryside on developing proposals around dog control orders in Leeds.
- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the

city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

3.31 Specific coordinated working relevant to the South Outer Area Committee has occurred at;

- **Scatcherd Park** - Parks and Countryside to empty the bins on the roadside from Morley Leisure Centre down to the bottom of the hill during the week. Environment to empty the bins and litter pick the perimeter of the park at the weekend.
- **Dartmouth Park & Springhead Park** – Facility sharing with street cleansing teams. This allows the cleansing staff to operate more efficiently in terms of productive time and transport savings.

Parks & Countryside Key Performance Indicators

3.32 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Target	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% (Target 23%)	26.2% (Target 26.2%)	29.4%	32.6%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	N/A	N/A	7/10	N/A
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7% Target (40%)	47.5%	55%

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This report does not have an impact on equality and diversity. Further information is available on analysis of the residents survey 2009 specifically regarding equality issues on request.

4.3 Council Policies and City Priorities

- 4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks.
- 4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

4.4 Resources and Value for Money

- 4.4.1 The central government's Comprehensive Spending Review has had significant impact on local government budgets and it is anticipated that the budget allocation for Parks and Countryside will continue to be very challenging.
- 4.4.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

4.6 Risk Management

- 4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

5 Conclusions

- 5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. As described at 3.2 options to undertake additional surveys during 2013 are currently being examined to provide an updated dataset for usage and satisfaction.

5.4 A programme of activities is planned for which updates and reports can be provided to the Area Committee to help inform, consult and influence community green space management.

6 Recommendations

6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

7.0 Background documents¹

7.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix 1: Detailed Residents Survey Information

1.1 Total Number of Annual Visits

	Community Parks	Other P&C Sites	Total
South Outer	4,319,062	2,411,494	6,730,556

1.2 Reasons for Visiting – respondents select their five main reasons (The 24 choices have been grouped in this table)

Reason	Churwell Park %	Dartmouth Park %	Drighlington Moor Park %	Lewisham Park %	Scatcherd Park %	Springhead Park %	Woodlesford Park %	South Outer Total %
Exercise	63	81	76	75	71	92	55	84
Play	75	49	95	0	49	82	45	70
Dog walking	25	26	14	50	18	17	36	20
Enjoy the surroundings	25	51	43	75	80	63	9	59
Family outings	38	36	43	0	40	61	9	49
Relaxation	56	100	100	100	89	86	73	93
See Wildlife	19	33	5	0	29	37	0	30
Sport related	25	10	29	0	18	21	45	30
Other	6	0	10	0	13	5	36	7
Events	6	21	19	0	9	37	0	26

1.3 Age Profile of Visitors

Site	Age 20 – 39	Age 40 – 59	Age 60+
Churwell Park	55%	28%	17%
Dartmouth Park	45%	26%	29%
Drighlington Moor Park	40%	30%	30%
Lewisham Park	60%	20%	20%
Scatcherd Park	33%	38%	29%
Springhead Park	41%	28%	31%
Woodlesford Park	42%	25%	33%
South Outer Total	42%	29%	29%

How visitors get to the parks and how long it takes to get there

1.4 Visitors on Foot – Journey Time

Site	% of visitors on foot	Less than 10 mins	10–20 mins	20-30 mins	30+ mins
Churwell Park	86.7%	85%	8%	8%	0%
Dartmouth Park	65.8%	56%	36%	8%	0%
Drighlington Moor Park	87.5%	62%	33%	0%	5%
Lewisham Park	100%	75%	25%	0%	0%
Scatcherd Park	78.6%	45%	36%	18%	0%
Springhead Park	59.2%	49%	46%	3%	1%
Woodlesford Park	100%	82%	18%	0%	0%
South Outer Total	69%	55%	37%	7%	1%

1.5 Visitors by Car - Journey Time

Site	% of visitors by car	Less than 10 mins	10–20 mins	20-30 mins
Churwell Park	13.3%	50%	50%	0%
Dartmouth Park	34.2%	69%	23%	8%
Drighlington Moor Park	12.5%	100%	0%	0%
Lewisham Park	0%	~	~	~
Scatcherd Park	16.7%	58%	29%	14%
Springhead Park	36.8%	78%	22%	0%
Woodlesford Park	0%	~	~	~
South Outer Total	28%	75%	24%	1%

1.6 How long do visitors stay. (Detailed information on each community park is available on request).

Time	Summer Stay		Winter Stay	
	Weekend	Weekday	Weekend	Weekday
Less than 30 Minutes	9%	14%	30%	34%
30 minutes to 1 hour	39%	25%	42%	43%
1 to 2 hours	34%	25%	16%	11%
2 to 4 hours	11%	7%	3%	1%

Time	Summer Stay		Winter Stay	
	Weekend	Weekday	Weekend	Weekday
4 or more hours	2%	1%	1%	0%
Do not visit	4%	4%	9%	12%

1.7 How often do visitors go. (Detailed information on each community park is available on request).

	Summer	Winter
Every Day	10%	6%
Most Days	18%	13%
Once or Twice a week	39%	23%
Once every two weeks	20%	17%
Once a month	13%	27%
Seldom or never	2%	5%

1.8 Information taken from comments made in the survey.

Site	General satisfaction comments	What would make you stay longer or encourage more use	Any other comments
Dartmouth Park	Most comments on maintenance are positive. Some requests for an upgraded playground. Many comments regarding the poor state of the tennis courts. (Half the courts have since been refurbished)	Areas where dogs are controlled. Café/refreshments/ice cream man with designated picnic area. More brass band concerts and general family events. Toilet facilities.	~
Churwell Park	Not many comments on the satisfaction ratings.	Better children's facilities.	Several comments around youth anti-social behaviour.
Drighlington Moor Park	Good comments about the horticultural maintenance. Some negative comments regarding dog fouling.	Café and toilet facilities. Better play equipment for toddlers.	~

Site	General satisfaction comments	What would make you stay longer or encourage more use	Any other comments
Lewisham Park	~	~	General comments on dog fouling within the park.
Scatcherd Park	Lots of praise for on site gardener. Good comments about the overall maintenance of the park. Play area looking dated. Some negative dog fouling, dogs on leads comments.	Picnic benches. Toilets. Café. Events – with lots of notice that they are on.	Generally repeated that the park is good.
Springhead Park	Improvements to path network. Lots asking for full time park keeper. Beck needing cleaning. Generally good positive comments overall.	Better play and skate parks. Improved café facility. Public toilets. More facilities for teenagers.	Comments generally repeated from other sections.
Woodlesford Park	A large number of comments on dog fouling	Improve play equipment. Better control of dogs and dog fouling. More facilities.	~

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Report of the Head of Parks & Countryside

Report to South Leeds (Outer) Area Committee

Date: Monday 4th February 2013

Subject: Site Based Gardeners in Community Parks & Green Spaces

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Ardsley & Robin Hood, Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

To advise the area committee of the work that has been on going with the site based gardeners over the past 12 months and to seek continual support for the scheme through the provision of area committee funding. Parks and Countryside have provided costs for two options, costs to continue the scheme over a 12 month period and costs to deliver the scheme over a 6 months period.

Recommendations

This report seeks to show the importance of site based gardeners within the community and recommends that this dedicated service continues with the help of well being funding.

The continuation of the site based gardeners helps Leeds to contribute to PSA (Public Service Agreement) objectives that include crime reduction, reducing public fear of crime, increasing voluntary community engagement and the delivery of cleaner, safer and greener public spaces. Improvements in the above targets for our Parks show that Leeds City Council takes pride in its work and cares for local residents. This has a knock on effect, since an amelioration in the 'street scene and the public realm' as well as 'staff responsiveness and accessibility' were identified by MORI₃ as a key to improving the reputation of a local council.

That the Area Committee consider the options in 1.2 and approve a funding bid to ensure the continuation of the site based gardener scheme during 2012/13.

1 Purpose of this report

1.1 This report seeks to ensure the continuation of the very successful project within the South Outer area, being the provision of on site gardeners dedicated to the management and maintenance of parks and open spaces.

1.2 The report provides two options for Area Committee Consideration:

Six month scheme £35,654.01

- The project seeks to provide 3 gardeners (37 hours per person) for 6 months of the year from 1st April to 30th Sept 2013 dedicated to managing a number of Parks and green spaces including Woodlesford Park, Drighlington Park, Lewisham Park, Hembrigg Rec, Lowry Road POS and Magpie Lane POS.

Twelve month scheme £71,308.02

- The project seeks to provide 3 gardeners (37 hours per person) for 12 months of the year from 1st April 2013 to 31st Mar 2014 dedicated to managing a number of green spaces including Woodlesford Park, Drighlington Park, Lewisham Park, Hembrigg Rec, Lowry Road and Magpie Lane.

1.3 Outputs of this project are:

- Continuation of well maintained parks and open spaces
- Continuation in engagement with local residents and the wider community
- Continuation in the reduction of anti social behaviour
- Increased use of parks and open spaces
- Continuation in the reduction of complaints
- Continuation in the improvement of the local environment

2 Background information

2.1 The project has provided 3 gardeners (37 hours per person) for 6 months for the last two years.

2.2 This project allows for dedicated staff to manage and maintain a number of green spaces including Woodlesford Park, Drighlington Park, Lewisham Park, Hembrigg Rec, Lowry Road and Magpie Lane, helping to encourage people to visit their local greenspace and to improve the environment where they live.

2.3 Reinstating park gardeners helps Leeds to contribute to PSA (Public Service Agreement) objectives that include crime reduction, reducing public fear of crime, increasing voluntary community engagement and the delivery of cleaner, safer and greener public spaces. Improvements in the above targets for our parks show that Leeds City Council takes pride in its work and cares for local residents. This has a knock on effect, since an amelioration in the “street scene and the

public realm” as well as “staff responsiveness and accessibility” were identified by MORI as key to improving the reputation of a local council.

- 2.4 All residents and visitors to Ardsley and Robin Hood, Morley and Rothwell sites will benefit from the presence of site based staff and consequently the traders and other businesses within the town will see the economic benefits of well maintained local greenspaces.

3 Main issues

- 3.1 Leeds is host to a number of major Parks which include :- Otley Chevin Country Park, Kirkstall Abbey Estate, Middleton Park, Golden Acre Park, Roundhay Park, Temple Newsam Estate and Lotherton Hall Estate. In addition to 167 community parks and recreation grounds along with 383 acres of local green space. With a further 156 nature conservation sites and around 170 woodlands and plantations also managed by the service.
- 3.2 The Green Flag Award scheme provides for a national standard for parks and green spaces across Great Britain and overseas. The award which is managed by Keep Britain Tidy plus consortium on behalf of Community’s and Local Government (CLG) and has backing in England from the Department for Communities and Local Government (DCLG), English Heritage, and Natural England. In 2011 the Parks and Countryside service entered seven parks Golden Acre Park, Pudsey Park, Lotherton Hall Estate, Roundhay Park, Kirkstall Abbey Estate, Otley Chevin and Temple Newsam Estate, for the award, all of which were confirmed as successfully achieving the award.
- 3.3 The Parks and Countryside service has over 30 trained Green Flag judges who judged in 2011, 47 Leeds sites against the Green Flag field assessment criteria. We refer to this scheme as ‘Leeds Quality Parks’.
- 3.4 Judging sheets are completed for each site and these assess outlining strengths and recommendations as well as providing a score for each relevant criteria.
- 3.5 This work is the basis for a local performance indicator, namely ‘the percentage of annual sites assessed that meet the field based assessment for the Green Flag standard.’
- 3.6 An analysis of the results shows that the major City and Country Parks are generally of a high standard. There is however a significant gap between the average overall score for City/Countryside Parks and the scores for Community Parks which are lower. By considering the individual criteria more closely the results show that the key areas of weakness for Community Parks are:-
- Signage
 - The provision of appropriate interpretation and educational information
 - Infrastructure maintenance particularly fencing and paths
 - Horticultural features
 - Site based gardeners

- 3.7 The Parks Renaissance Capital Programme in Community Parks has been a significant step forward in beginning to address some of these issues. The challenge for the service is to ensure that gardeners are based in Community Parks in order to sustain the improvements being made. The service currently has over 25 Community Parks with permanent site based gardening staff.
- 3.8 Research by CABE (Commission for Architecture and the Built Environment) Space, a central government body responsible for the strategic improvement of urban greenspace, has highlighted that by 1996 only a third of parks had dedicated park staff with 90% of local authorities experiencing vandalism in their Parks. Furthermore CABE Space linked the £1.3billion cumulative cut in revenue expenditure in Parks from 1981 to 2001 with the downward spiral towards greater vandalism, litter, neglect and visitor decline in use of our Parks.
- 3.9 A telephone survey conducted on behalf of the Department of Transport, Local Government and Regions revealed that 67% of women, 57% of 12-15 year olds, 50% of 16-19 year olds, 79% of 56-65 year olds, 63% of 76 year olds and 77% of disabled respondents felt that the presence of staff on site would make them feel safer visiting their particular greenspace.
- 3.10 With regard to people who rarely visit or use the Parks a national survey conducted for CABE Space ascertained 68% were alienated by dog fouling, 57% by vandalism and graffiti and 44% by poor maintenance. The presence of on site gardeners has the potential to address these problems.

4 Corporate Considerations

4.1 Equality and Diversity / Cohesion and Integration

- 4.1.1 The presence of an on site gardener can help identify area issues affecting different members of the community and identify problems which often lead to some members of a community failing to use the park and the amenities therefore a Site Based Gardener would help to resolve these issues thus engaging with the community as a whole.

4.2 Resources and value for money

- 4.2.1 The Site Based Gardeners are paid at B3 grade and given their important role in building community confidence and dealing with issues as they arise, this represents good value for money.

4.3 Legal Implications, Access to Information and Call In

- 4.3.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In. There are no legal implications as a result of this report.

4.4 Risk Management

- 4.4.1 Parks and Countryside are professional and diligent in their approach to health and safety management and any risks will be managed through Parks and Countryside's Health and Safety Policy.

5 Conclusions

- 5.1 It is clear that the site based gardeners have proven to be extremely popular with local residents and a great asset to the service. Since their introduction the general condition of the sites have improved markedly. The funding required to continue the improvements at their present level cannot be found from Parks and Countryside's base budget.
- 5.2 Site based gardener's act as a point of liaison with the local community, effect policing duties, deal with other routine park maintenance such as litter collection, and unlocking of park gates.
- 5.3 Therefore the main output of this scheme is to ensure the continuation of engagement with members of the public along with undertaking horticultural and maintenance tasks, thereby continuing to ensure that the service and the team play an important part in helping enhancing people's enjoyment of their parks and green spaces.
- 5.4 In addition site-based gardeners associate better with their own sites of responsibility and attain a wealth of knowledge pertinent to the site. The latter asset is invaluable in gaining a rapport with the public and dealing with site issues.
- 5.5 Dedicated park gardeners create a virtuous circle of improvement as their presence leads to better maintained parks which are no longer perceived as being unsafe but are seen as being welcoming and a place for both active and passive recreation. This in turn helps to combat public fears and encourages more people to use their Park.
- 5.6 The main outputs will be the continuation of well maintained subject sites that are well used, along with increased public interaction between the site based gardener and site users.

6. Recommendations

- 6.1 This report seeks to show the importance of site based gardeners within the community and recommends that this dedicated service continues with the help of well being funding.
- 6.2 The continuation of the site based gardeners helps Leeds to contribute to PSA (Public Service Agreement) objectives that include crime reduction, reducing public fear of crime, increasing voluntary community engagement and the delivery of cleaner, safer and greener public spaces. Improvements in the above targets for our Parks show that Leeds City Council takes pride in its work and

cares for local residents. This has a knock on effect, since an amelioration in the 'street scene and the public realm' as well as 'staff responsiveness and accessibility' were identified by MORI as a key to improving the reputation of a local council

6.3 That the Area Committee consider the options in 1.2 above and approve a funding bid to ensure the continuation of the site based gardener scheme during 2013/14.

7 Background documents¹

7.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Report author: Aretha Hanson Tel: 2474309
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Report of Area Leader – South East Leeds

Report to South Leeds (Outer) Area Committee

Date: Monday 4th February 2013

Subject: Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Ardsley and Robin Hood Morley North Morley South Rothwell		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report presents an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda

Recommendations

The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate

1.0 Purpose of this report

- 1.1 To bring to Members' attention in a succinct fashion, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background information

- 2.2 Members will recall at the July 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The minutes of the meeting held on 11 September 2012 were approved at the meeting on 2 November and are attached at **Appendix 1**.

4.0 Updates by theme: Children & Families

4.1 Children & Young People's Working Group Update

- 4.1.1 The Outer South Children & Young People's Working Group last met on 27th September and minutes were presented to a previous Area Committee. The group is currently reviewing its Terms of Reference and Membership to ensure that it is fit for purpose. A meeting is being arranged with the Chair to explore next steps.

5.0 Updates by Theme: Sustainable Economy and Culture

5.1 Community Centres Sub Committee

- 5.1.1 The Community Centres Sub Committee last met on 7th November 2012. The next meeting is on 27th February 2013. Minutes will be presented to a future Area Committee.

6.0 Updates by Theme: Safer and Stronger Communities Board

6.1 Outer South Environmental Sub-Group

- 6.1.1 The Outer South Environmental sub-group met on 13 November 2012 and the minutes are attached at **Appendix 2**.

7.2 Community Safety

7.2.1 Crime and Grime Partnership

The next meeting of the South Leeds Crime and Grime Partnership is due to take place on 30th January. An update on that meeting will be presented to the Area Committee via the Summary of Key Work report at the March meeting.

7.2.2 The Outer South Area Committee will continue to be represented on the Crime and Grime Partnership by its Environmental Champion (Cllr Karen Bruce) and Community Safety Champion (Cllr Neil Dawson).

7.2.3 Morley Police Station

At the September Area Committee, Members received a verbal briefing from Chief Superintendent Paul Money on proposed changes to the opening hours of the helpdesk at Morley Police Station. A request was made by the Chair at that meeting, for further discussion to take place and for Members to consider ways of reducing the impact on the community.

7.2.4 A number of meetings have taken place and outline proposals were approved at the December Area Committee. The staffing profile for the revised opening hours and are currently in development and a detailed proposal will be brought to a future Area Committee.

7.2.5 Burglary Reduction Programme (BRP)

The strategic burglary group has allocated £3000 to City and Holbeck Division for burglary reduction activity during 2012/13. It has been agreed to allocate an amount of £1000 to three NPTs in the Division (excluding City Centre) in order to provide a subsidised reactive target hardening scheme to all burglary victims. Members will be aware of the subsidised scheme that is already offered to Morley residents who are burglary victims and as a proactive measure to the 5 properties either side of them. The proactive element of this scheme will continue using the remaining allocation from the Area Committee fund and the reactive work will be funded using the BRP funding.

7.3 Wellbeing projects

7.3.1 Tingley Crescent Gating Project

The gates have been installed at Tingley Crescent. This project has now been completed. Evaluations of the levels of ASB will be managed by the Alleygating Officer at Leeds Community Safety.

7.3.2 Cold Calling Zones

The first Cold Calling Zones in Outer South have been launched in Morley North and Rothwell. Plans to launch zones in Morley South and Ardsley Robin Hood are in progress. Ward members will be advised by email when the remaining zones are due to launch.

7.3.3 Feeling Safe in Rothwell

Rothwell NPT has started delivery of the Feeling Safe project to deliver security advice and products to vulnerable residents.

8.0 Updates by Theme: Health and Well being

8.1 The South East Health and Well being partnership met on the 29th November 2012 and the draft minutes are included at **Appendix 3**.

9.0 Updates By Theme: Housing and Regeneration

9.1 Conservation Audits

9.1.1 Following a further round of public consultation that ran from January to March 2012, all consultation responses are being reviewed and considered and amendments made to the appraisal and proposed boundary as appropriate. The project was discussed at Planning Board on 29 November 2012. The appraisal and boundary review may also be considered by Executive Board. If approved, the revised boundary will be designated and the appraisal will be adopted as a material consideration in the planning process.

10.0 Localism

10.1 Neighbourhood Planning

10.1.1 Neighbourhood Plans are being developed in Oulton & Woodlesford and Carlton Village. Area Committee have provided support in the form of a Small Grant to Oulton & Woodlesford. More detailed updates will be sought for future meetings.

10.1.1 More recently, following a Members briefing, an information session was held at Blackburn Hall on 12th January 2013 and was attended by 26 people. Those attending the meeting heard about what is involved in developing a Neighbourhood Forum and the Neighbourhood Plan.

10.1.2 Nine residents agreed to assist with the organisation of a drop-in event to be held in February. The drop in event will:

- Respond to the issues raised by residents
- Provide further clarification on Neighbourhood Planning
- Establish whether the community (those who live, work and do business in Rothwell) want to produce a Plan
- Sign-up volunteers
- Consider the election of an interim Chair
- Agree next steps and dates of future meetings

10.1.4 This information session will take place on Saturday 16th February 2013 at Blackburn Hall and will run from 11.00 am to 3.00 pm.

11.0 **Integrated Locality Working**

11.1 Priority Neighbourhood Worker Work Programme

11.1.1 At the December 2012 Area Committee Members received an update on the work of the Priority Neighbourhood Worker from September 2012. Members agreed that the PNW continues to support Community Groups & Residents Associations in supported areas.

11.1.2 The PNW has been working with the Health and Wellbeing Improvement team on the development of new streams of work in the form of Community Champions. Members will be consulted in detail at Ward based briefings on the design and development of the programme. Members will also be consulted on their priority neighbourhood's within wards and work going forward in these areas.

11.1.3 A summary of PNW work is included at **Appendix 4**.

11.2 Community Heroes Event

11.2.1 At the December Area Committee members agreed to support an event for Outer South Tenants and Residents Associations. Details of the event are:

Event date: 16th April 2013
Location: Blackburn Hall, Rothwell
Timing: 5.00 pm – 8.00 pm

- Community Groups will be invited to share information about a piece of work they are particularly proud of. The work will be categorised eg, most innovative project, best planned event or committee that has taken the most training opportunities
- Community groups will be invited to a Community Heroes event
- Community groups will be asked to talk about their piece of work with support being provided by the PNW
- Each group would receive an award under the category they have been placed in
- Groups will be asked to bring any information they would like to promote about their group
- Third sector organisations are invited to set up stalls to share information about the services/support they can provide to community groups
- Guest speakers (celebrating the time given by participants to their communities and giving inspirational chat about community involvement)
- Food
- A booklet describing the different projects and giving providing contact details is produced and shared to encourage networking amongst projects.

11.4 Skilled up Rothwell (Health for All)

11.4.1 Skilled Up Rothwell has used a multi agency approach to target work around skills development, volunteer recruitment and retention and healthy lifestyle activities to address health inequalities and unemployment that exist in the area. The Skilled up Rothwell project will come to an end on 31st March 2013.

11.4.2 A focus has been on the John O' Gaunts estate in partnership with Rothwell Children's Centre and Aire Valley homes to develop an integrated approach to assist people on the journey to employment. This has been achieved through:

- Setting up a weekly job club at the Rose Lund Centre, with IT access, use of laptops and a job centre plus adviser in attendance
- IGEN delivering 3 workshops around CV, job applications, job searching and interview skills
- A life coach has volunteered from Rothwell to help people overcome their barriers to work and be part of a new group
- Skills development courses: Basic IT, First Aid Course, Basic Food and Hygiene, in house training
- Summer play scheme to involve families in physical activity sessions
- Health and lifestyle activities programme around the 6 change for life messages
- Volunteer interviews – for ongoing support and guidance through the CRB process
- Supporting existing community activity/groups to help capacity building in the area
- Exit Strategy: Volunteer get togethers to encourage the vision of a self - sustaining group of people to continue after the project has finished to support each other and stimulate community activity.

11.4.1 There are have been 220 beneficiaries (total based on all output) as follows:

- 1 Job club attendee assisted into work on a temporary contract
- 89 progressed through skills development programmes
- 88 Attended healthy living activities / sessions
- 1 Community activity established
- 41 New volunteers enrolled into the programme and placements organised where appropriate to the individual

11.5 Update to the merger of Joseph Priestley College and Leeds City College

11.5.1 On 1st August 2011 Joseph Priestley merged with Leeds City College. The College undertook to update the councillors of South Leeds on a regular basis on progress and implications for South Leeds.

- 11.5.2 The focus of the first 15 months has been to align services and the curriculum offer and to address staffing structures and management issues. This has been done whilst maintaining a strong focus on students and their experience. Every effort has been made to minimise any negative impact of the merger on students, staff and the employers we work with. It is still early days for the merger but the overall stability it has brought, both now and for the future, should be noted as a positive.
- 11.5.3 The College has acquired the Print works. This is part of the overall property strategy of the College. Initially the College will only develop and use part of the building with further development over the next 10 years. The buildings will house several important vocational faculties including Hospitality and Catering and Hair and Beauty. This will provide more accessible progression to higher level programmes from former Joseph Priestley sites.
- 11.5.4 Funding has also been secured from a Capital renewal Fund from the Skills Funding Agency, to contribute to the redevelopment of the Campus in Morley. This may involve a new or existing building being developed into a Campus to serve the community and provide an improved learning environment and facilities. Planning is in the very early stages but this marks the commitment the college has to providing learning locally.
- 11.5.5 The future curriculum offer is under discussion covering what can and should be offered as full time provision for the 16 to 18 age group. No major changes are planned for the immediate future other than the addition of retail as an option as the retail sector offers significant career opportunities in Leeds.
- 11.5.6 The offer for adults wanting to enhance their skills and qualifications has been reviewed. Government funded adult provision is focused on employability and includes a continued emphasis on literacy, numeracy and IT skills. For 12/13 the offer includes Routeways to Work programmes developed with Jobcentre Plus for Jobcentre Plus referrals. This includes a Retail programme, Security qualifications, Health and Social Care provision, Esol, Literacy and Numeracy and employability skills.
- 11.5.7 The partnership working with Employment Leeds, Land Securities and Jobcentre Plus and Leeds City College, focussing on the White Rose Learning Centre now called 'The Point' has resulted in the delivery of routeways to work for unemployed adults locally for South Leeds residents and full time retail learners having some of their classes in a real work environment. Delivery began in June 2012 with the programme initially reflecting demand from Jobcentre Plus but will evolve through negotiation with wider stakeholders.
- 11.5.8 The provision for young adults with Learning Difficulties and Disabilities is being maintained at the Joseph Priestley centre. The College is actively working with Childrens' Services, schools; SILCS and Social care to build a city wide offer which is responsive to needs and the SEN agenda.

- 11.5.9 The SAIL (Supporting Achievements in Learning) programme for those not in education, employment or training continues to be delivered at the South Leeds Hub. The curriculum offer at the hub has been developed and extended and is being re-launched this spring term focussing on a broad definition of NEET, to include 16- 24 and the wider family that can influence a young person's future. The College is working city wide to build and strengthen working relationships between IGEN, Prospects, Connexions, and voluntary sector organisations to inform the curriculum offer and facilitate take up of the offer.
- 11.5.10 No major changes to the Joseph Priestley buildings in Beeston and Rothwell are planned other than rebranding, routine maintenance and upgrading of the facilities. Funding has been secured from a Capital renewal Fund from the Skills Funding Agency, to contribute to the redevelopment of the Campus in Morley, this may involve a new or existing building being developed into a Campus to serve the community, and provide an improved learning environment and facilities. Planning is in the very early stages, but this marks the commitment the college has to providing learning locally.
- 11.5.11 Joseph Priestley staff and managers are steadily being integrated into the Leeds City College faculties and departments. For some there have been welcome opportunities to take on more responsibility. The Joseph Priestley sites have been incorporated into Leeds City College's Community faculty with Inner South focussing on integrating the programmes at Beeston and Burton Road and Outer South focussing on Rothwell and Morley. Management posts are still being recruited to. In addition to support the South Leeds agenda a dedicated development worker post was recruited and is actively working with stakeholders locally.
- 11.5.12 The merger will enable the College to make a stronger contribution to the regeneration of the south of Leeds and to work with other agencies to narrow the educational achievement gap. The College is focused on building pathways to higher level qualifications and supporting individuals to progress. The opportunities to plan across the city should bring significant benefits and the improved coherence of provision will enable us to target resources to the areas of greater need.
- 11.5.13 Area Committee is asked to note the progress made since the merger.
- 11.6 Outer South Christmas Trees & Lights for 2013**
- 11.6.1 To ensure a consistent and efficiently planned process for Christmas trees and lights for 2013 the South East Area Support Team will co-ordinate arrangements.

11.6.2 The timetable for approval of schemes is as follows:

Action	Deadline
New installations and alterations to existing displays Liaison with Members to develop draft proposals for each ward to be completed by:	1 st March 2013
Leeds Lights provide costings by:	15 th March 2013
Final confirmation of arrangements with Members:	20 th March 2013
Proposals for Area Committee approval:	25 th March 2013
Confirmation of Outer South arrangements with Leeds Lights:	31 st May 2013

11.6.3 Members are asked to approve the timetable and approve, in principle £12,000 of wellbeing funding for 2013/14, subject to consultation and final agreement with Members.

11.7 Morley Empty Shops Fund

11.7.1 The Empty Shops Fund is available for shops in Morley and landlords can apply for a maximum of £2,600 towards the costs of replacing shop fronts. An application was made and approved for a new shop front at 47a Queen Street and work was completed in December 2012. A tenant has moved in and is now trading.

12.0 Corporate Considerations

12.1 Consultation and Engagement

12.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is received at the Area Committee.

12.2 Equality and Diversity / Cohesion and Integration

12.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

12.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

12.2.3 A light touch Equality Impact Assessments is carried out for all projects.

12.3 Council Policies and City Priorities

12.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds

- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

12.4 Resources and Value for Money

12.4.1 There are no resource implications as a result of this report.

12.5 Legal Implications, Access to Information and Call In

12.5.1 Decisions taken by Area Committee are not eligible for Call In.

12.5.3 There are no legal implications as a result of this report.

12.6 Risk Management

12.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

13.0 Conclusions

13.1 The report provides up to date information on key areas of work for the Area Committee.

14.0 Recommendations

14.1 The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate.

15.0 Background documents¹

15.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

**Area Chairs Forum
Friday 2nd November 2012
East Room, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, A. Gabriel, J. Akhtar, J. McKenna, J. Jarosz

Officers: K. Kudelnitzky, R. Barke, J. Maxwell

Minutes: S. Warbis

Attending for specific items: K. Morton, I. Mackay

Item	Description	Action
1.0	Apologies	
1.1	Cllr A McKenna, Cllr K. Bruce, Cllr P. Wadsworth, James Rogers, Shaid Mahmood	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 11 th September 2012 were agreed as an accurate record.	
2.2	<u>3.4 of previous minutes – Youth Service Review</u> Concerns were raised that Cllr Wilkinson was the only Conservative member interviewed by the external consultant. It was pointed out that the consultant spoke to all of the Area Committee Chairs, and that also the cross party working group and scrutiny sub group were involved in the discussions.	
2.3	<u>7.5 of previous minutes – Area Working Review</u> It was suggested that concerns over the links between clusters and Area Committees could have been stressed more in the minutes of the meeting. A suggestion was made that Area Committee members could attend cluster meetings, and vice versa.	
3.0	Review of Youth Services / Update on Clusters	
3.1	Ken Morton attended to provide a verbal update on the Review of Youth Services, to give feedback from the Schools Forum and to discuss Area Chairs involvement as the review progresses.	
3.2	The Schools Forum met on 25 th October and agreed to continue the current funding of clusters for a further three years. It was agreed that governance arrangements needed to be reviewed and that a task group would be facilitated by Sue Rumbold, Chief Officer Partnership Development and Business Support in Children's Services. This would need to link into Area Committees and with the Review of Area Working.	
3.3	There would also be a review of the current formula for funding clusters particularly in light of the changes to school funding around special needs criteria.	
3.4	A diagram was circulated showing a proposed Elected Member and Governors structure for the Leeds Education Challenge Board. There is a proposal to have an Elected Member and Governors Board for each of the three areas of East North East, South, and West North West. It was suggested that each board would have one Member from each of the clusters in that area.	
3.5	As an interim position it was suggested that current representation by Members on clusters would continue, but it was requested that Ken Morton advise the Chief Officer Partnership Development and Business Support (Sue Rumbold) that Area Committee Chairs would like to see proposals progressed that	Ken Morton

enabled future appointments of Members on Cluster Boards to be made by Area Committees.

- 3.6 Also a wider Governor network meeting has been proposed in each of the three areas to make wider collaboration possible. This suggestion was supported by Area Chairs. It was also suggested that within Area Committees some elected members have had more experience of school clusters than others, and that they should help support and inform those members who have previously had less involvement.
- 3.7 It was mentioned that at the moment there was a degree of suspicion on both sides between Area Committees and clusters. Cluster chairs have expressed an interest in gaining more information about Area Committees and Area Support Teams and this is matched by Area Chairs interest in clusters. There was a desire for School Headteachers to have more involvement in community issues locally and it was felt that by establishing better links between clusters and Area Committees this could be enabled.
- 3.8 The report on the Review of Youth Services is no longer being taken to the Executive Board in November. Although the Cross Party working Group and Scrutiny Sub-group have had meetings recently, more member input is required. It is clear that Elected Members will want to see the financial position before a report is taken to Executive Board but, as with the overall council budget, this picture is not clear yet. There is a need to stabilise this position before any delegations are made to Area Committees as these issues should be resolved before any control of the service is passed over.
- 3.9 The aim is to secure the cash resource for "breeze" type activities to be delegated to Area Committees. Other areas of the service need to see a conversion from a mainly staffing resource into a more flexible model.
- 3.10 A new specification for youth Services needs to be devised with potentially commissioning being carried out at the three area levels. Simple procurement is not the only model any more, and voluntary sector ambitions and capacity also needs to be considered. It is no longer assumed that in house services will have the major roll in this area. Input from Area Chairs will be required as this specification is being developed.
- 3.11 There will be a significant restructuring of the service by September 2013 with the intention of having fewer managers, more apprentices and more experienced practitioners in the structure.
- 3.12 Area Chairs, and Area Committees, will be seen as the key clients and will need to agree the specification for the commissioning of more targeted Youth Services work. There will need to be significant input from elected members at an area level in agreeing specifications.
- 3.13 The question of assets was raised and whether these would transfer across with any delegations. There is not a clear view on this at the moment and this is likely to need a separate piece of work. It was clear however that there would need to be distinctions made between assets purely used locally and others, such as Herd Farm, which provide a resource to the whole city.
- 3.14 It was viewed by the Area Chairs Forum that the direction of travel was right. It was suggested that Children's Services would need to lay out the Key Performance Indicators and standards required to meet the needs of any external inspection requirements, but that Area Committees should be given the responsibility of meeting these locally.
- 3.15 It was stressed that the transition of the service needed to begin in April 2013 and this should include the cash resource for the "things to do, places to go" activities. Advice should be available from Children's Services on commissioning, but this should not be decided prior to delegation and Area

Committees should be in control of this.

- 3.16 It was suggested that discussions with Area chairs should be taking place between now and the end of December on the design of a commissioning framework. **Ken Morton**
- 3.17 There were comments from Area Chairs over the lack of clear timescales and their inability at this time to explain to constituents what the changes to Youth Services would entail. It was also mentioned that there needed to be more integration with clusters, schools, jobs and skills around commissioned work and that more imaginative events could be commissioned city wide to tackle issues such as NEETs and citizenship.
- 3.18 It was felt that there needed to be more consultation with members regarding the review. It was felt that drop in sessions were not the best way to consult and that a way forward would be to organise presentations to Party Group meetings.
- 3.19 Ken Morton agreed to confirm with Cllr Blake and Nigel Richardson that presentations on the Review of Youth Services should be offered to Party Group meetings. **Ken Morton**
- 3.20 It was pointed out that there had not been an announcement, or clear statement of intent, to the Executive Board over the proposal to transfer the service. It was agreed that there is a requirement to take a report to executive board showing this intention, and this could then be followed by a phased implementation. **Ken Morton**
- 3.21 There was a discussion over the current distribution of resources and how in some cases this did not seem to match the needs of particular areas. It was agreed that the current distribution model was flawed and needed Area Chair input. Ultimately any changes would need political approval.

4.0 Neighbourhood Planning

- 4.1 Ian Mackay, Planning and Sustainable Development, attended to provide an update on Neighbourhood Planning in Leeds and provided a briefing note.
- 4.2 Ian provided a brief background on the elements of Neighbourhood Planning included in the Localism Act including Neighbourhood Plans, Neighbourhood Development Orders and Community Right to build Orders. Neighbourhood Plans must be in conformity with the Council's Core Strategy, the National Planning Policy framework and human rights and equality legislation, and can also include non-planning interests as decided by local communities.
- 4.3 The Local Planning Authority is responsible for determining applications for Neighbourhood Plan areas and designating Neighbourhood Forums. The Council has a duty to support local communities however this support can be defined by the local authority. The Council will also pay for and organise the examination and referendum of the plan, although all issues relating to referendums are not clear as yet.
- 4.4 It was agreed at Executive Board in June 2012 that Area Committees will have a consultative role to play including advising, signposting, empowering and providing mediation where necessary.
- 4.5 Area Committees are providing an increasingly valuable role in partnership and delivery as the four pilots, and interest in other areas, is developing.
- 4.6 In our region Bradford has only one designated area so far, Kirklees is showing no interest and Calderdale have had three expressions of interest but have no designated areas. Leeds has 10 designated areas with the possibility of 15 further designations. Holbeck is seen by the Department for Communities and

Local Government (DCLG) as an exemplar for neighbourhood planning in the inner city.

- 4.7 A table was provided within the briefing note listing potential roles associated with neighbourhood planning that Area Committees may wish to consider.
- 4.8 The issue of the promotion of neighbourhood planning in inner city / deprived areas was discussed. It was agreed that Area Committees would have differing views on this, depending on the dynamics of particular areas, but that choices to promote or disregard neighbourhood planning should be made on an informed and considered basis.
- 4.9 Differing approaches are already being seen in different areas. North East Outer Area Committee have provided funding for an officer to deal with neighbourhood planning and are therefore seeing more activity in their area. South East are looking at joint Area Committee funding for a post to cover a wider area. It may be appropriate for these approaches to be considered and debated in other areas as well. It was recognised however that certain Area Committees may have greater priorities in their areas.
- 4.10 There was some debate over what the value of neighbourhood planning in inner areas could be and how interested local people would be in taking this approach. There was feedback from the Holbeck pilot that local people were keen to influence the quality of development in their area and saw neighbourhood planning as a way of influencing this.
- 4.11 It was agreed that learning should be taken from Holbeck and shared with other areas. Some areas already have design statements which could be built on. It was also pointed out that some areas already have good existing community governance arrangements and that there should be care taken that any new neighbourhood forums didn't run counter to what was already in place.
- 4.12 It was mentioned that in the West the Neighbourhood Improvement Board could be a potential forum for opening local discussions regarding neighbourhood planning.
- 4.13 In response to a question about funding availability for community groups, Ian Mackay pointed out that DCLG will provide £25,000 to the Local Planning Authority for every neighbourhood plan that successfully passes the examination. The funding letter from DCLG states that this money is intended to cover the costs of the examination and referendum. Ian Mackay pointed out that he has secured support from Planning Aid for any deprived area in Leeds that wishes to prepare a neighbourhood plan.
- 4.14 It was pointed out that the non-planning opportunities that could be incorporated into neighbourhood plans could be particularly valuable to inner areas. Issues such as social responsibility can be built in and can influence planning and development locally.
- 4.15 There was some scepticism over the resilience of neighbourhood plans and whether they could be overruled centrally if disputes were made by developers. It was pointed out that approved neighbourhood plans would be statutory documents and would provide more certainty for an area. If plans are robust there shouldn't be any wriggle room although across the country they have yet to be tested in disputes.
- 4.16 It was mentioned that there has been interest expressed in New Wortley regarding neighbourhood plans. Despite some contrary views, residents in inner areas do have an interest in environmental and quality of life issues and do have an interest in influencing decisions.
- 4.17 There was some doubt raised over the increased bureaucracy of having Area Committees and Neighbourhood Forums involved in planning. There are already

plans panels in place and there is a risk of neighbourhood forums not being fully representative of their areas. There was also some doubt that equality and human rights issues would be fully covered within neighbourhood plans. It was also suggested that the non-planning issues may be better dealt with through other mechanisms.

4.18 It was agreed that there needed to be close links between Area Committees and parish councils and also neighbourhood forums, to ensure that developing neighbourhood plans were representative of the local area. It was reiterated that where no parishes are in place, little would progress without the support of Area Committees, and there needed to be a considered decision whether neighbourhood plans would be appropriate or not in each area.

4.19 There was only time to discuss the first of the eight potential roles for Area Committees within the briefing note. It was therefore agreed that a group would be set up consisting of Ian Mackay, Kathy Kudelnitzky, Cllr James McKenna, Cllr Ghulam Hussain and Cllr Angela Gabriel to discuss the potential roles, and for their views to be circulated to Area Chairs Forum members in advance of the next meeting on 10th January 2013.

**Ian Mackay
/ Kathy
Kudelnitzky**

4.20 Ian Mackay mentioned that Balsall Heath in Birmingham was another inner city area that was making good progress with neighbourhood planning, and it was suggested that there would be merit in visiting this area. Ian Mackay agreed to provide Sarn Warbis with website details to be circulated to Area chairs Forum members.

**Ian Mackay
/ Sarn
Warbis**

5.0 Review of Area Working Update

5.1 Kathy Kudelnitzky, Chief Officer Localities and Partnerships, provided a progress update on the review of Area Working and a summary of proposed recommendations for executive board.

5.2 Following consultation with Elected Members, Area Leaders, Directorates, Service Managers and other stakeholders the review has sought to provide feedback, views and recommendations across six objectives:

- Powers and responsibilities delegated to Area Committees and other locality-based arrangements;
- Joint-working between the council's Executive Board and Area Committees;
- Effectiveness of community and partner engagement through Area Committees;
- Effectiveness of partnership working at a local level;
- Geography of our current locality-based working arrangements; and
- Locality-based funding issues

5.3 Draft documents are to be considered by the All Party Working Group immediately after this meeting, and will then be taken to Corporate Leadership Team on 6th November, a meeting of Cabinet on 12th November and then through the clearance process to Executive Board on 12th December.

5.4 The Executive Board will be invited to agree both short and longer term recommendations, with a project plan being developed over the next three months for implementation. Elected member involvement, and particularly that of Area Chairs, will be key to implementing recommendations within the review.

6.0 Any Other Business

6.1 Full Council Meeting

CLlr Gruen mentioned that at the next full council meeting Area Committees would be on the order paper and that Area Chairs would be required to contribute to discussions / questions if their particular areas were being discussed. This is an opportunity to raise the profile of Area Committees and should be taken advantage of.

6.1.1 It was suggested that Area Support Teams also had a role in promoting the work of Area Committees. Local people and organisations are not always made aware of the members' role in decision making, approval of funding, and support for successful initiatives and activities funded through the Area Committees.

6.2 Wellbeing Update

Jane Maxwell, Area Leader West North West, tabled a paper providing a snapshot of well Being Fund approvals and commitments for the current financial year.

6.2.1 The figures show that some of the funding approved by Area Committees is still working it's way through the system, and Area support Teams are working with Finance, as well as funded projects, to ensure that approved funding is processed and updated on the council's Financial Management System.

6.2.2 There are still concerns about the level of funding which is uncommitted spend where currently no projects have been identified. Area Teams will work with Area Chairs and Area Committees to review how much funding is available and how elected members can support the development of local projects to apply for the available Well Being resources.

6.2.3 More detailed spreadsheets are available to Area Chairs profiling individual projects and their associated issues in clearing funds.

6.2.4 Solutions are being sought with finance to address the issue of allocated funds remaining on Area Committee accounts where commitments have clearly been made and but there are legitimate reasons for delays in the drawing down of funds.

6.2.5 It was suggested that Executive Board needed to exert it's influence over particular Area Committees or wards where there was significant under use of well being funds.

6.2.6 It was stressed that although there was a clear need to maximise this years well being budgets, it was essential that funds were used for valid projects meeting the priorities of each Area Committee. Maximising this years well being budgets is a current priority for Area Leaders and Area Support Teams.

7.0 Date of Next Meeting

7.1 Wednesday 9th January 2013, 09:00 – 11:00, Committee Room 4 - Civic Hall



Outer South Environmental Sub Group
4.00pm Wednesday 13th November 2012
Conference Room
Rothwell One Stop Shop

ATTENDANCE	
Cllr Karen Bruce (Chair)	Ward Councillor
Cllr Shirley Varley	Ward Councillor
Cllr Karen Renshaw	Ward Councillor
Mike Holdsworth	Aire Valley Homes
Tom Smith	South East Locality Manager
Bob Buckenham	Parks & Countryside
Light Addaquay	Area Support Officer

1.0	Welcome and Introductions	ACTION
1.1	Everyone was welcomed and introductions were made.	
2.0	Apologies	
2.1	Cllr. Robert Finnigan	
3.0	Minutes of the last meeting	
3.1	The minutes of the last meeting were agreed as an accurate account.	
3.2	(5.5) Mike reported that a ginnel standard has been developed by Aire Valley Homes to determine what an acceptable ginnel should be. The draft version will be going to the Housing Management group in December for approval. Mike to bring the final copy to the next sub group meeting.	BB
3.2.1	Tom added that that this will be adopted by the locality team to give a baseline against which to assess the condition of a ginnel on a regular basis.	
3.2.2	Cllr Varley raised the issue of whether 'Dawson Hill to Brighton Avenue' and Bruntcliffe Lane to Foster Crescent' be regarded as ginnel or path. This includes Queen Street and Meylyn Rees-Avenue. Bob to confirm the status.	
4.0	Matters Arising not elsewhere on the agenda	
4.1	None	
Standing Items:		
4.0	Service Performance	
4.1	<u>Overall Cleanliness Performance:</u> It was noted that (NI195) survey report will be available later in the year for the City and by Area Committee.	

4.2	<u>Service Delivery Performance:</u>	
4.2.1	Report was tabled by Tom Smith. 599 requests for service for the Outer South area were received between 1 st July and 30 th September 2012. The most prevalent issues in the period in descending order were flytipping, overgrown vegetation, littering and gully cleansing.	
4.2.2	It was noted that sickness/holiday absence can have a significant impact on the service as there is no spare capacity within the budget to cover overtime. Work is being carried to develop the flexibility of the service. Generally good figures on the whole.	
4.2.3	Further discussion included the spread of figures across the wards. Cllr Bruce and Cllr Renshaw opined that there should a fair distribution of resources across the 4 wards especially with regards to manual cleaning and in particular Rothwell which has a town centre and needs more. Tom to review the schedules and bring some proposals back to the sub group.	TS
4.3	Members raised the issue of there being more enforcement action to deter littering especially in the town centres. Tom added that the low level of enforcement action in the area is of concern and that focus will be on increasing the level of legal action. This will include training the enforcement staff as most are not use to issuing FPNs, there will be a programme of job shadowing to increase staff confidence.	
4.4	Figures for patrol work to be provided at next meeting. Members to direct priorities for the Ward patrols.	
5.0	Delivery of SLA Priorities	
5.1	<u>Actions in Priority Neighbourhoods:</u> Mechanical cleansing blocks to be reviewed with the hope to increase frequency in the priority areas without reducing frequency in others. Members will be consulted when a proposal has been developed and prior to any implementation.	
5.2	<u>Actions against specific ward priorities:</u>	
5.2.1	Each priority piece of land has been assigned to an enforcement officer, who will take an overall ownership of identifying and resolving issues. Mike reported AVH has adopted 25 orphaned ginnels.	
5.2.2	A programme of inspections and cleansing is in development working closely with the ALMOs and Parks and Countryside Services – hoping to have two annual inspections.	
5.2.3		
5.2.4	Cllr Renshaw raised the issue of less priority ginnels in the Ardsley & Robin Hood ward. Tom explained list will be updated and a consolidated list and action to be provided at the next meeting.	
5.3	<u>Actions in relation to Education and Enforcement:</u> More action being taken about duty of care of shops.	

5.4	<u>Partnership Working and Development:</u> Working is ongoing with AVH, P&C, and NPT to develop models of integrated working on environmental services.	
5.5	<u>Seasonal and Annual Events Planning:</u> Planning for autumn leaf fall underway. A forward plan of events is also in production especially with Christmas light events.	
Meeting Specific Items:		
6.0	Litter bin replacement	
6.1	Tom reported 10 bins have been placed in each ward. Looking at ways to fund more bins in the next year. Mike added AVH could potentially contribute towards the cost of new bins if they were within the AVH estate.	
7.0	Review of Locality Regulatory Service	
7.1	Tom reported that he is in consultation with the unions about how to implement the new structure which will re-balance services.	
8.0	SLA Budget	
8.1	£3000 of Outer South Area Committee wellbeing fund has been ring fenced to support the SLA2. Members present were in favour of CCTV cameras, camera phones for frontline staff, signs and barrows. Tom to draft a proposal for consideration.	TS
9.0	Any Other Business	
9.1	Bob Buckenham reported a paper on Ash Saplings going to executive board detailing current status and arrangements for a local coordinated approach, should there be the need to deal with any problems that occur in the Leeds area. There has been only one confirmed site in Leeds. This is at a newly planted newly planted, privately owned site. The Forestry Commission has confirmed that the site is under quarantine and that the infected trees are being destroyed. No other sites in Leeds are known to be infected at this time.	
10.0	Date of Future Meetings	
10.1	Future meeting dates: Wednesday 20 th February 2013 - St Gabriel's Youth Centre - 4pm	

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Minutes of South East Leeds Health and Wellbeing Partnership 29th November 2012

Attendees:

Dave Mitchell (Chair) – South CCG
Bash Uppal – LCC Adult Social Care/NHS Leeds
Pat McGeever – VCFS rep
Cllr Paul Truswell – Inner South Elected Member Health Champion
Cllr James Lewis – Outer East Elected Member Health Champion
Councillor Shirley Varley – Outer South Elected Member Health Champion
Ruth Middleton – SE CCG
Gerry Shevlin – Community Safety
Helen Wiseman – LYPFT
Emma Stewart plus PA – LINK
Aneesa Anwar – LCC Admin Support

In attendance:

Lisa Lennon – Corporate research intelligence team
Ellie Rogers – SE Area Support team

1. Welcome, introductions and apologies

Round table introductions were made and all welcomed to the meeting.

Apologies were received from Shaid Mahmood, Tom Smith, Barbara Temple, Janette Munton and Julie Bootle.

2. Minutes of meeting held on 26th July 2012

Agreed as an accurate record.

3. Matters arising

Min 4 Obesity review - presentation was circulated as discussed.
NICE guidance has been published this week. **Action: Aneesa** to circulate link to all.

4. Follow up Obesity Review

Bash went through the draft report.

Comments from partnership:

Statistics show that childhood obesity affects affluent areas as well as deprived areas. Childhood obesity is a priority in the city wide priority plan but there are no adult obesity indicators in the health and wellbeing strategy.

The partnership confirmed children's 10 year action plan in place and asked what impact had been over the last five years in delivery.

Action: Ruth to speak to Janice Burberry and team re impact etc from the strategy.

Integrating services is a must as it should be family centred approach. Bash informed partnership of children's pathways diagram.

Action: Bash to ask Janice for email copy to circulate and append to the report.

Discussion about commissioning and various tiers of activity. Bash informed partnership of information Carol shared, which has been put into a table. This is also to be appended to the report.

Action: Aneesa to send definitions table document and all the other appendices out with minutes.

Community feedback suggested solutions to encouraging take up of physical activity programmes to be low cost provision, in the daytime and with crèche facilities. The majority of people didn't like how they looked and a number didn't know where to go for support to maintain their weight. The community tended to think more about physical activity as the solution with very little mention of food intake and addressing this factor.

Discussion on long lasting affects on children eating healthily when their grown ups eat healthy foods and encourage them to do so.

Partners expresses need to take collaborated approach ensuring issues in commissioning and delivery services are looked at together both on healthy eating and physical activity. To look at services geographically and targeted at areas of greatest need and with prevention at the forefront.

It was suggested to do a campaign working with local families and target through a range of key topics e.g. alcohol, healthy eating, physical activity etc.

Choose a specific area in the locality and look at developing measures of success and rollout learning.

Suggestion included appointing a champion to lead this activity with specific focus on tackling obesity in the area. Should this be a post? Who would fund this? Post April could this be funded? Cllr Truswell said there may be some area committee funding available, so this is a possibility?

Next steps

- **Action: Aneesa** to add page numbering to the report.
- Need to add Public health Leadership Team to the list of stakeholders to share report findings.
Action: Bash to speak to Janette and Brenda about taking it to that meeting.
- Bring report back for sign off in January. **Action: Bash** to send draft report to stakeholders who have contributed information to check accuracy and any further amendments and then table on various boards.
- **Action: all** to send Bash any further comments by the 14th December.

5. Any other business

Bash circulated summary update document outlining work progressed by the Partnership. A lead member from the Health and Wellbeing Board had requested this update following a discussion at their last meeting on understanding role and outcomes of the area partnerships. Bash felt important for partnership members to have awareness of local successes and what's gone well to share with their respective teams (see attached).

Free School Meals wasn't on the update document but Bash informed the partnership that the programme ran in the summer holidays where eligible children took up free school meals in the Middleton cluster. Report has been shared with the child poverty sub group looking at free school meals take to up to discuss rollout.
Action: Bash to add this to her summary update and circulate with minutes.

6. Date and time of next meeting

24th January 2012 at 2 – 4 Civic Hall

DRAFT

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Cottingley Neighbourhood Improvement Plan

Priority Neighbourhood Worker, Outer South, 3 days

Supported Areas

High

Role and personal development
 Training
 Constitution & Policy writing
 Attendance at meetings
 Support with administering and facilitating meetings
 Support to make links with key partners
 Funding
 Support to plan and run projects
 Access to peer "mentoring scheme"
 Annual Review
 Attendance at Better Together Event

Medium

Monthly phone call
 Attendance at meetings as and when requested
 Opportunities shared and support when requested with:
 Funding
 Training
 Relationships
 Recruitment

 Annual Review
 Access to peer "mentoring scheme"
 Attendance at Better Together Event

Low

Opportunities shared and support when requested with:
 Funding
 Training
 Relationships
 Recruitment

 Annual Review
 Attendance at Better Together Event

John O'Gaunts
 Robin Hood

Newlands & Denshaws
 Thorpe
 Wood Lane

Harrops & Askey
 Tingley

To be allocated:
 Asquith & Ingels, Oakwells &
 Fairfax, Springbank & Moorlands

Community Champions

Research & Development

Participation in Steering Group for Cottingley Health Champions
 Forming links with communities – visiting key partners – children's centres, voluntary sector, community groups.
 Developing project plans

Community Health Champions

Project Design
 Recruitment
 Delivery of Training
 Mentoring
 Signposting
 Group Support
 Evaluation

Practice Health Champions

Participation in steering group
 Assistance in recruitment
 Assistance in the delivery of training
 Group Development

Areas to be considered for
 Community Health Champions:
 Morley North

- Asquith & Ingels
- Oakwells & Fairfax
- Springbank & Moorlands

Morley South

- Harrops & Askey
- Glen Estate

Areas to be considered for extra
 support:
 Rothwell

- Wood Lane Estate
 - John O'Gaunts
- Ardsley & Robin Hood
- Thorpe
 - Tingley

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Report of Assistant Chief Executive (Customer Access and Performance)

Report to: South Leeds (Outer) Area Committee

Date: Monday 4th February 2013

Subject: Outer South Area Committee Well being Budget Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Ardsley & Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report seeks to provide Members with:

1. Confirmation of the 2012/13 revenue allocation.
2. The current position of the Well being Budget.
3. Details of capital and revenue funding for consideration and approval.
4. Details of revenue projects agreed to date (Appendix 1).
5. Details of capital projects agreed to date (Appendix 2).
6. A summary of the revenue for 2011/12 and 2012/13 already approved and linked to the priorities and actions in the Area Committee Business Plan.
7. Members are also asked to note the current position of the Small Grants Budget.

Recommendations

Members of the Outer South Area Committee are requested to

- a. Note the contents of the report.
- b. Note the position of the Well being Revenue Budget as set out at 3.0.
- c. Note the revenue projects already agreed as listed in Appendix 1.
- d. Note the capital projects already agreed as listed in Appendix 2.
- e. Consider the project proposals detailed in 4.0
- f. Note the Small Grants situation in 5.0

1 Purpose of this report

- 1.1 Confirmation of the 2012/13 revenue allocation and carry forward figure.
- 1.2 An update on both the revenue and capital elements of the Well being budget.
- 1.3 A summary of the revenue allocation for 2012/13 already approved and linked to the priorities and outcomes in the Area Committee Business Plan.
- 1.5 Details of capital and revenue funding for consideration and approval.
- 1.4 Details of revenue projects agreed to date (Appendix 1).
- 1.5 Details of capital projects agreed to date (Appendix 2).
- 1.6 Members are also asked to note the current position of the Small Grants Budget.

2.0 Background information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Well being funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items being purchased through Well being funding are completed or purchased.
- 2.3 Members are reminded that due to the timescales required for the scrutiny and processing of documentation prior to submission to the Area Committee that the deadline for receipt of completed application forms is at least five weeks before an Area Committee.

3.0 Well Being Budget Position

3.1 Revenue 2012/13

- 3.1.1 **Table 1** shows a carry forward figure of £53,479.62. This figure includes £22,566.63 of funding already attached to ongoing projects that was not spent in 2011/12.
- 3.1.2 The revenue budget approved by Executive Board for 2012/13 is £183,790.00
- 3.1.3 Therefore the total amount of revenue funding available to the Area Committee for 2012/13 is £214,702.99
- 3.1.4 The Area Committee is asked to note that £165,792.06 has already been allocated from the 2012/13 Well being Revenue Budget as listed in **Appendix 1**. This leaves a balance yet to be committed of **£46,336.53**. The remaining balance is divided between the four wards in the Outer South Area: Ardsley & Robin Hood; Morley North; Morley South; Rothwell and is shown in **Table 2** below.

Table 1		2011/12	2012/13
INCOME	Revenue Well being Budget	£183,790.00	£183,790.00
	Roll Forward	£30,459.05	£53,479.62
	Funding made available through conversion of PB projects to Capital	£1,587.14	
	Re-allocation of Town Centre Manager Pension provision not taken up	£1,899.34	
	TOTAL	£217,735.53	£237,269.62
RING FENCED AMOUNTS			
	Allocated Funding Carried forward from 2010-11	£245.00	£0.00
	Allocated Funding Carried forward from 2011-12	£22,566.63	(£27,036.90)
ADP Theme Project		2011/12	2012/13
Sustainable Economy and Culture		£55,176.05	£36,010.25
	Small Grants Scheme	£5,338.45	£5,000.00
	Communications Budget e.g. printing, meetings	£114.60	£1,000.00
	Town Centre Management	£21,070.00	£0.00
	Morley Literature Festival 2012	£10,000.00	£10,000.00
	Rothwell 600	£7,763.00	£7,500.00
	Christmas trees and decorations	£10,890.00	£11,555.00
	Ardsley & Robin Hood: Copley Lane Christmas Lights	£0.00	£955.25
Safer And Stronger Communities		£74,651.49	£72,043.79
	Support for Community Safety Off Road Bikes	£2,964.00	£2,964.00
	Victims Support – Victims Fund	£1,000.00	£1,000.00
	No Cold Callers	£0.00	£2,400.00
	Crime and Grime Issues	£0.00	£4,000.00
	Priority Neighbourhood Worker	£25,224.48	£20,402.38
	Site Based Gardeners	£34,951.50	£34,937.41
	Community Skips	£920.00	£2,000.00
	Environmental Sub Group – SLA development	£0.00	£3,000.00
	Tingley Crescent - Alleygating		£1,340.00
Health and Well Being		£33,000.00	£33,000.00
	Garden Maintenance Scheme (Year 3 of 3)	£33,000.00	£33,000.00
Children and Families		£23,750.00	£20,000.00
	Activities for Children and Young People	£20,000.00	£20,000.00
	John O'Gaunts Mothers Pride Tea Time Club	£3,750.00	£0.00
	Balance Remaining	£53,479.62	£49,178.68
TOTAL		£186,822.54	£188,090.94

Table 2	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Balance Remaining	£11,834.14	£11,834.13	£11,834.13	£11,834.13
Ring fenced for Ardsley and Robin Hood	£1,842.15			
Balance per ward	£13,676.29	£11,834.13	£11,834.13	£11,834.13
Ardsley & Robin Hood Christmas provision: Copley Lane	£1,842.15			
Community Hero's Event 2013	250.00	250.00	250.00	250.00
Total spend	£2,092.16	£250.00	£250.00	£250.00
Total remaining balance per ward	£11,584.14	£11,584.13	£11,584.13	£11,584.13

3.2 Capital

3.2.1 Of the £683,008 capital funding allocated to the Area Committee for 2004/12 a total of £676,603.44 has been committed to date leaving a balance of **£6,404.57**.

3.2.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to date	£170,013.20	£166,612.11	£169,226.20	£170,751.93
New Balance	£738.80	£4,139.90	£1,525.80	£0.07

4.0 Well Being Projects for Approval

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outcomes.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Members are asked to note that the deadline for receipt of completed application forms is at least five weeks before an Area Committee to allow for processing the necessary paperwork.

4.5 Members are asked to consider the following projects:-

4.5.1 Project Title: Outer South Wedge Locality Enforcement
Name of Group or Organisation: South and Outer East Locality Team
Total Project Cost: 2,940 revenue
Amount proposed from Well Being Budget 2012/2013: £2,940 revenue
Ward Covered: Ardsley & Robin Hood, Morley North, Morley South, Rothwell

Project Summary: At the May 2012 Area Committee Members approved £3,000 to the Outer South Environmental Sub Group. There are two proposals as set out below:

1. To purchase six cameras to enable the gathering of evidence and support prosecution of environmental crimes. The cameras will be used in fly-tipping enforcement work and placed in priority areas. The project aims to deter environmental crime or catch perpetrators. Evidence obtained through the use of the cameras will be used to support prosecutions.
2. Out of hours and weekend patrol work to deter littering and dog fouling in priority areas. The project will deliver two staff on six consecutive Saturdays for 6 hours per day to the end of March 2013. Hours of work will be determined by the particular enforcement focus of the patrols ie early/lat for dog fouling patrols and mid-day for commercial area litter patrols.

The project aims to:

- reduce environmental crime, particularly fly-tipping
- Increase the amount of enforcement taking place
- Increase the visibility of enforcement officers
- Educate the public about environmental issues

Area Support Team recommend Members approve this proposal and allocate £735 per ward.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities:

These proposals supports the Area Committee priority “address environmental problems in local neighbourhoods”.

4.5.2 Project Title: Oulton Rugby Club – Pitch Improvement
Name of Group or Organisation: Leeds City Council, Parks and Countryside
Total Project Cost: £5,000 revenue
Amount proposed from Well Being Budget 2012/2013: £1,600 revenue
Wards Covered: Rothwell

Project summary: The project aims to deliver a pitch improvement programme to improve the playing surface and playability of the rugby pitch for the benefit of Oulton ARLFC for competition in the new summer rugby season which has been introduced by the NGB, Rugby Football League. Pitch improvements will encourage both older and younger people to engage with the masters’ programme and provide the opportunity for the facilities to be used in planned programmes.

Area Support Team recommend to Members to approve this proposal from the Rothwell budget.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority “more people to become involved in sport and culture including activities and facilities to help this”.

4.5.3 Project Title: Enhancing Visibility - PCSO Bicycles

Name of Group or Organisation: West Yorkshire Police NPT, Morley

Total Project Cost: £1,500

Amount funding: £1,000 revenue

Wards Covered: Ardsley & Robin Hood, Morley North, Morley South

Project summary: The project will purchase three high specification heavy duty police mountain bikes. The bikes will provide PCSO's with more capacity to:

- Cover larger areas
- Provide high visibility within the community
- Access a higher number of residents who are most vulnerable
- Make areas more accessible

The project aims to deliver:

- Enhanced public safety
- Increased visibility
- Enhanced operational capabilities of PCSO's by improving range/capability
- Reduce demand on constables transporting PCSO to/from incidents or dealing with issues beyond PCSO's range
- Reduced time wasted waiting/travelling on public transport

Area Support Team recommend to Members to approve this revised proposal and allocate £333.33 from each of Ardsley & Robin Hood, Morley North and Morley South budget.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities:.

This proposal supports the Area Committee priority: 'reduce crime and the fear of crime' by 'investing in physical measures to help reduce crime and anti social behaviour'.

4.5.4 Project Title: Site Based Gardener – South Outer

Name of Group or Organisation: Leeds City Council Parks and Countryside

Wards Covered: Ardsley & Robin Hood, Morley North, Morley South, Rothwell

A full report on the Outer South Site Based Gardeners project, delivered by Parks and Countryside is presented elsewhere on the agenda for Members to consider.

Area Committee/Area Business Plan Key Themes and Action Plan

Priorities:. 'improve green spaces, making them cleaner and more accessible'.

Area Support Team recommend to Members to approve this proposal be approved and split equally between the four wards.

5.0 Small Grants Update

5.1 There have been no small grants approved since the last Area Committee.

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessment is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Well being Budget for capital and revenue will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

- 6.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

- 7.1 The report provides up to date information on the Area Committee's Well being Budget.

8.0 Recommendations

- 8.1 Members of the Outer South Area Committee are requested to
- a. Note the contents of the report.
 - b. Note the position of the Well being Revenue Budget as set out at 3.0.
 - c. Note the revenue projects already agreed as listed in Appendix 1.
 - d. Note the capital projects already agreed as listed in Appendix 2.
 - e. Consider the project proposals detailed in 4.0
 - f. Note the Small Grants situation in 5.0

Background Documents¹

There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

		2012 / 2013
Budget	Allocation	£183,790.00
	Roll forward	£53,479.62
	TOTAL	£237,269.62

Projects rolled forward from 2011/12	Committed	Paid
Morley Tasking - CASAC	£2,500.00	
Morley Literature Festival		£10,000.00
Off Road Bikes		£2,964.00
Rothwell NPT	£999.70	
Rothwell NPT smartwater	£1,005.00	
Rothwell NPT speeding		£1,385.58
Morley NPT (OS-11-11 (5)	£2,996.85	
NIP: Asquith & Ingles	£454.12	£985.00
NIP: Springbank & Moorlands	£1,028.00	£934.00
Ringfenced to Ardsley and Robin Hood	£1,842.15	£1,842.15
Morley Stroke Cricket Club - Money Back		-£57.50
TOTAL	£10,825.82	£18,053.23

Project	Delivery Organisation	2012/2013 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Projects rolled forward from 2011/12		£28,879.05	£18,053.23	£10,825.82	£0.00	
Skips Budget To provide skips for community use.	South East Area Management	£2,000.00	£1,180.00	£140.00	£680.00	Community groups undertake clean-ups. Improved streetscene in local neighbourhoods. Increased community pride.
Small Grants Fund a fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Management	£5,000.00	£4,090.00	£250.00	£660.00	Voluntary and community groups supported through grant aid. Increased range of community activity. Increased community participation. Increased community pride. Delivery of Area Delivery Plan priorities.
Communications budget to enable effective communication and consultation on Area Committee issues.	South East Area Management	£1,000.00	£126.00	£1.00	£873.00	5 newsletters, Questionnaires, Promotional material. Increased awareness of the Outer South Area Committee. Improved consultation that can inform local projects and plans. Public participation in projects / plans.

**Outer South Wellbeing Budget
2012 - 2013**

Project	Delivery Organisation	2012/2013 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Activities for Children and Young People	Children and Young Peoples Working Group	£20,000.00	£0.00		£20,000.00	Summer activities for young people across the Outer South area. More young people involved in activities over the school holidays. Reduction in complaints of anti social behaviour in the area over the holidays.
Priority Neighbourhood Worker	South East Area Management	£20,402.38	£0.00		£20,402.38	One worker to help progress NIP projects. Increased social capital through capacity building of small groups and the voluntary sector.
Site Based Gardeners	Parks and Countryside	£34,937.41		£34,937.41	£0.00	3 full time Gardeners for 1/2 year. Crime reduction. Reducing fear of crime. Increasing voluntary and community engagement. Cleaner safer public green spaces.
Morley Literature Festival 2012	South East Area Management	£10,000.00	£0.00	£10,000.00	£0.00	A five day festival with a full programme. Increased community spirit, education and activities for families. Encourage partnership work between the public and private sectors. Engender a stronger community link with the town centre.
Rothwell 600 Celebrations	Rothwell 600 Committee	£7,500.00	£5,000.00	£2,330.00	£170.00	Several events and activities ran by local community groups. Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.
Garden Maintenance Scheme Morley Elderly Action	Morley Elderly Action	£33,000.00	£0.00	£33,000.00	£0.00	100 gardens visited over the course of the year. Environmental improvements. People being helped to maintain their homes. Community Safety benefits.
Off Road bikes	South Leeds Area Management	£2,964.00	£0.00	£1,976.00	£988.00	Reduction in off road bike offences. Reduction in fear of crime amongst South Leeds residents.
No Cold Callers	South Leeds Area Management	£2,400.00	£0.00	£1,535.82	£864.18	Raising awareness in local community and reduce incidents of nuisance calls

Project	Delivery Organisation	2012/2013 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Victims Fund	Victims Support	£1,000.00	£0.00	£1,000.00	£0.00	Reduction in the fear of crime and repeat offences through target hardening work.
Crime and Grime Issues	South Leeds Area Management	£4,000.00	£0.00	£1,999.70	£2,000.30	
Environmental Subgroup SLA development	South Leeds Area Management	£3,000.00	£0.00		£3,000.00	Cleaner neighbourhoods and improved environmental appearance.
Xmas 2012 trees and decorations	Leeds Lights	£11,555.00	£0.00	£11,555.00	£0.00	Develop community pride through festive activities and provide an attractive town centre that increases footfall and supports businesses.
Alleygates, Tingley Crescent:	Leeds Community Safety	£1,340.00	£618.12	£721.88	£0.00	Reduction of crime within area, providing a sense of security for residents
Copley Lane Christmas Lights (Ardsley and Robin Hood)	Leeds Lights	£955.25			£955.25	Develop community pride through festive activities and provide an attractive town centre that increases footfall and supports businesses.
Community Heroes Event	South East Area Support Team	£1,000.00			£1,000.00	Develop and deliver an awards event for community groups across the outer south area
TOTAL	Projects agreed	£190,933.09	£29,067.35	£110,272.63	£51,593.11	
	Balance				£46,336.53	

Remaining balance split between four wards : November 2012

Table 2	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Balance Remaining	£11,834.13	£11,834.13	£11,834.13	£11,834.13
Ring fenced for Ardsley and Robin Hood	£1,842.15			
Balance per ward	£13,676.28	£11,834.13	£11,834.13	£11,834.13
Ardsley & Robin Hood Christmas provision: Copley Lane	£2,797.40			
Total spend	£2,797.40	-	-	-
Total remaining balance per ward	£10,878.88	£11,834.13	£11,834.13	£11,834.13

Ardley & Robin Hood Project Name	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Sports Facility Development The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club Approval date: 25/04/2005	Tingley Athletic Football Club	£ 20,000.00	£ 20,000.00	Clearance of the existing site Levelling and drainage of the site. Provision of a new access point with car parking facilities. Build of a new clubhouse with changing facilities and multi purpose room. More people in the area benefiting from local sports facilities.	Complete
West Ardsley Community Centre Improvements Repairs to bring community centre back into active use Approval date: 11/07/2005	City Development/ Neighbourhoods & Housing	£ 16,564.00	£ 16,564.00	Restore outside lighting. Replace existing handrails. Additional fencing. Roller shutter door. Replace gutter and fall pipes. Connect gas supply to centre. Maintenance works to gents toilets. After school and youth provision provided in the area. More young people engaged in diversionary activities. A base for community groups to hold activities in the area.	Complete
Litterbins Ardsley & Robin Hood 2005/2006 Additional litterbins for areas identified as being problematic for litter. Approval date: 12/12/2005	Environmental Services	£ 2,900.00	£ 2,900.00	17 Dual compartment, free standing litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
East Ardsley Community Centre Fence Security measures taken around the East Ardsley Community Centre which has been a hotspot for ASB Approval date: 12/12/2005 (£13,193)	City Development	£ 12,300.00	£ 12,300.00	A security fence to be installed around the Centre. Lighting to be installed on the exterior of the centre. Planning permission to be obtained from City Services. A reduction in the amount of vandalism the centre was experiencing.	Complete
Westerton Road Allotments Fencing To erect steel fencing around the back of Westerton Road Allotments. Approval date: 06/11/2006	Parks & Countryside	£ 10,071.75	£ 10,071.75	A steel security fence. Reduction in vandalism, and anti social behaviour.	Complete
Litterbins 2007/2008 Additional litterbins for areas identified as being problematic for litter Approval date: 25/02/2008	Environmental Services	£ 2,325.00	£ 2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Tingley Athletic Junior Football Club – Car Park Provision To continue development of Tingley Junior Athletic FC by supporting the installation of a car park surface on the overflow car park. Approval date: 25/02/2005	Tingley Junior Athletic Football Club	£ 12,000.00	£ 12,000.00	New Overflow car park for users of Tingley FC. Supporting community groups to improve local environment and involving more young people in activities.	Complete

Ardley & Robin Hood Project Name	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Smithy Lane Recreation Ground To develop play facilities at this Parks and Countryside owned recreational ground. Approval date: 09/02/2009	Parks and Countryside	£ 35,000.00	£ 35,000.00	New play facilities. Tenants and Residents Group supported in delivering a project requested from community consultation. Improvement to the environments. Reduction in ASB. Increased facilities for children and young people.	Complete
Smithy Lane Recreation Ground Youth Equipment To purchase and install a 'Nexus' play unit Approved date: 30/11/09	Parks and Countryside	£ 8,000.00	£ 8,000.00		Complete
Improved Drainage to Public Footpath Number 20 Rothwell at Oakley underpass Installation of a gully to prevent a key public right of way being flooded. Approval date: 14/04/2008	Parks and Countryside	£ 1,717.19	£ 1,717.19	Improved footpath. Improvement to the environment. Supporting local residents association to improve local environment.	Complete
Lofthouse Cemetery Erect a new metal fence and a gate Approval date: 15/03/10	Parks and Countryside	£ 5,500.00	£ 5,500.00	Reduce ASB and vandalism, improve security and visual impact.	Complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. Approval Date: 15/3/10	Lofthouse Brass Band and Carlton Scouts.	£ 2,540.75	£ 2,540.75	More activities for children and young people and improvements to the local environment.	Complete
Litterbins 2010/2010 Additional litterbins for areas identified as being problematic for litter Approval date: 21/6/2010	Environmental Services	£ 3,200.00	£ -	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	ongoing
Robin Hood Athletic FC - new changing facilities New changing facilities at local club Approval date: 18/10/10	Robin Hood Athletic FC	£ 5,000.00	£ 5,000.00	Local community facility improved to provide high quality activities for children and young people.	ongoing
East Ardsley Recreation Ground Footpath Improvements Improve footpath at the recreation group Approval date: 14/03/11	Parks and Countryside	£ 5,000.00	£ -	Increased access to leisure facilities for local residents.	ongoing
Proposed Zebra Crossing, Robin Hood Installation of a Zebra Crossing on Leadwell Lane/Westfield Road Approval date: 14/03/11	Highways	£ 20,000.00	£ -	Increased safety for pedestrians crossing Leadwell Lane and Westfield Road in Robin Hood	ongoing
Improved Access, East and West Ardsley Allotment Association To allow the community group to build a hard standing drive for deliveries to their shop. Approval date: 14/03/11	Parks and Countryside	£ 1,300.00	£ 1,300.00	Increased sustainability for this group as they are able to sell produce and supplies with the profits going back into the association.	Complete

Ardsley & Robin Hood Project Name	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Rothwell NPT Pro Laser Device To purchase a pro laser speeding device Approval date:	Rothwell NPT	£ 1,750.00	£ -	Reduction in speeding and road traffic collisions in Rothwell NPT area.	ongoing
Northfield Place Fencing Installation of new fencing Approval date:	Aire Valley Homes	£ 560.00	£ -	Reduction in fear of crime as footfall is diverted away for vulnerable residents gardens and homes.	ongoing
Ramsgate Crescent additional parking Approval date:	Parks and Countryside	£ 3,323.31	£ -	Increased use of a community facility. Improved physical appearance of a priority neighbourhood.	ongoing
Posts for Dog Fouling Signs Purchase 16 posts and brackets to allow A4 signs to be erected. Approval date: 4/7/11	Parks and Countryside	£ 71.20	£ 71.20	Reduction in dog fouling at parks across the outer south.	ongoing
Smithy Lane Rec Goal Posts Purchase 5 a side goal ends for the park. Approval date: 17/10/11	Parks and Countryside	£ 750.00	£ -	Encourage use of the park, enhance the environment and safeguard children and properties by deterring children from playing close to the properties.	ongoing
Ardsley & Robin Hood Total		£ 169,873.20	£ 135,289.89		

All Morley Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Morley Community Radio A radio station to be established covering the Morley area Approval date: 24/04/2005	Morley Community Radio	£ 10,000.00	£ 10,000.00	Broadcasted 12 days in December and 10 days in July. 40 people were involved. Many voluntary and statutory organisations fed into this and gave interviews on air. More local people being aware and able to voice their opinion on local issues.	Complete
Morley Leisure Centre Disability Access Measures to make Morley Leisure Centre DDA compliant. Approval date: 11/07/2005	Leisure Services	£ 15,000.00	£ 15,000.00	New disabled changing facilities. Lowering of reception counter. More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.	Complete
Town Centre Environmental Improvements Environmental Improvements in Morley Town Centre Approval date: 11/07/2005	Morley In Bloom	£ 1,000.00	£ 1,000.00	Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre. A more pleasant environment in Morley Town Centre encouraging more people to shop there.	Complete
New Creation To run environmental projects in Morley schools until the end of 2008. Approval date: 25/02/2008	Groundwork	£ 1,000.00	£ 1,000.00	Yellow Woods Challenge. Recycled Christmas Decorations projects. Development of bring bank sites in Morley schools. Composting schemes in Morley schools. Litter pick with Seven Hills primary School. Increase Young people and their family's knowledge of environmental issues such as recycling. An increase in recycling rates in the Outer South. Environmental Improvements in the Outer South.	Complete
Morley Bottoms Regeneration Scheme Physical regeneration to the Morley Bottoms area. Approval date: 25/09/2006 (£30,000) Install new layby along with seating and fencing. Approval date: 25/09/2006 (£8,006.57)	City Projects Team	£ 34,742.13	£ 34,742.13	Improve appearance. Fencing. Landscaping. Stabilizing bank. Develop lay by. Improve appearance; quality and value of the local area as well improve the public realm and environment. Significant regeneration scheme to improve the street scene and support economic development.	Complete
Morley Bottoms Phase 3 Public realm improvements including repainting and repairing seating, provide ornate street lighting and spotlight on war memorial. Approval date: 30/11/10	City Projects Team	£ 5,400.00	£ -	Improved street scene and better link between town centre and Morley Bottoms.	Ongoing
Morley Bottoms Phase 3 additional Public realm improvements including repainting and repairing seating, provide ornate street lighting and spotlight on war memorial. Approval date: 15.03.10	City Projects Team	£ 1,200.00	£ -	Improved street scene and better link between town centre and Morley Bottoms.	Ongoing
Scatcherd Park War Memorial Restoration of the war memorial Approval date: 10/09/2007	Parks and Countryside	£ 10,000.00	£ 10,000.00	Improve appearance. Protection of a local heritage site and improve the general appearance of the park while promoting pride in the area.	Complete

All Morley Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Electrical Services to Bandstand Installation of an outdoor power point at the bandstand. Approval date: 17/11/2007 (£936)	Civic Buildings	£ -	£ -	Develop the technical infrastructure of the town centre. Support outdoor entertainment such as the Morley light switch on and future events.	Complete. Paid through TCM
Glutton Street Cleanser Purchase of a mechanical sweeper Approval date: 17/11/2007	Environmental Services	£ 6,000.00	£ 6,000.00	Improve the appearance of the Town and surrounding area. Improved street cleaning of Morley town centre.	Complete
Car parking scheme at Queensway Car Park Installation of equipment providing time limited parking in car park. Approval date: 17/11/2007	City Development	£ 6,000.00	£ 6,000.00	Improved car parking provision in town. Support development of town through improved infrastructure.	Complete
Morley Heritage Society Provision of an archive for Morley Heritage Society Approval date: 25/02/2008	Corporate Property Management	£ 1,700.00	£ 1,700.00	New archive to house and show artefacts of Morley Heritage. Support development of community group. £1800 ring fenced but project underspent.	Complete
Morley Bring Site Improve and enhance existing recycling facilities in Morley Approval date: 25/02/2008	City Development	£ 6,162.25	£ 6,162.25	Improved recycling facilities in Morley. Encourage residents to recycle, reuse and reduce waste.	Complete
Morley Town Hall Improve facilities at Morley Town Hall. Approval date: 25/02/2008 (£31,000 approved)	Corporate Property Management	£ 29,822.79	£ 29,822.79	Four rooms in Town Hall to be improved and enhanced. Encourage Town Hall to be rented out by the public and increase rental income.	Ongoing
Morley in Bloom Purchase of planters Approval date: 25/02/2008 £1,835.40	Morley in Bloom	£ -	£ -	Increase number of planters in Morley and improved appearance of community. Cleaner neighbourhoods and vibrant town centres and creation of community spirit.	Complete. Paid through revenue budget
Morley Elderly Action Building extension at Morley Elderly Action (£40,000) Approval date: 08/12/2008	Morley Elderly Action	£ -	£ -	New space within the voluntary organisation to offer more services to the users of the centre and also provide additional funding streams for the charity and therefore increasing its sustainability.	Cancelled due to no match funding secured
Speed Indicator Display Device Purchase a SID Device to be deployed in partnership with community groups, schools and police to reduce speeding in Morley Approval date: 6.09.11	Morley NPT	£ 2,516.58	£ 2,516.58	Reduction in Speeding and road traffic collisions in Morley NPT area.	Complete
Alexandra Hall Improvements 7 phases of work including stage improvements, new floor, curtains, lighting and electrics. Approval date: 4/7/11 Approval date: 5/9/11 25K+ 4K	Morley Amateur Operatic Society	£ 29,000.00	£ 14,300.00	Improved facilities in the Alexandra Hall; benefiting the current users of the room and to make a much more attractive venue for hirers, increasing the sustainability of the community centre.	Ongoing
All Morley Total		£ 159,543.75	£ 138,243.75		

Morley North Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Gildersome Springbank Green Doorstep Project The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource. Approval date: 24/10/2005	Gildersome Action Group	£ 5,000.00	£ 5,000.00	Clearance of area. Litter bins in area. Benches in the area. Soft landscaping. An improvement to the physical environment of the area.	Complete
Gildersome CCTV Scheme The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism. Approval date: 11/07/2005	Gildersome Action Group	£ 12,600.00	£ 12,600.00	7 high resolution day / night cameras to be installed. A reduction in the incidents of crime and ASB in the area. A reduction in the fear of crime amongst local residents.	Complete
Drighlington Library Disability parking Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users. Approval date: 12/12/2005	Learning & Leisure	£ 4,500.00	£ 4,500.00	Two additional disabled parking bays. An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall.	Complete
Minibus A new mini bus for the school to help continue the pupils sporting success and achievements Approval date: 12/12/2005	Birchfield School	£ 5,000.00	£ 5,000.00	Contribution towards mini bus for the school. More young people involved in diversionary activities.	Complete
Drighlington Meeting Hall Improvement to Drighlington Meeting hall Approval date: 05/11/2007	Learning and Leisure	£ 7,500.00	£ 7,500.00	Upgrade of Kitchen. Upgrade of toilets. New storage. Continued and developed use of Drighlington Meeting hall by community groups.	Complete
Litterbins 2007/2008 Additional litterbins for areas identified as being problematic for litter. Approval date: 25/02/2008	Environmental Services	£ 2,325.00	£ 2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Springfield Mill Park Environmental Improvements to Springfield Mill Park Approval date: 07/07/2008	Friends of Springfield Mill Park	£ 5,000.00	£ 5,000.00	New footpath, hedging and plants. New notice board and bases for picnic benches. Improved habitats for wildlife. Increased community involvement and ownership of the site. Improvements to the local environment.	Complete
Churwell Park Improvements to Churwell Park Approval date: 14/04/2008	Parks and Countryside	£ 5,000.00	£ 5,000.00	New benches and plants for shrub beds. Improvements to the environment.	Complete
Churwell Park CCTV Installation of CCTV at Churwell Park Approval date: 30/11/09	Churwell Action Group	£ 14,757.00	£ 14,757.00	New CCTV system installed. Local community group Churwell Action Group supported in deterring vandalism to improvement works.	Complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. Approval Date: 15/3/10	Lofthouse Brass Band and Carlton Scouts.	£ 2,540.75	£ 2,540.75	More activities for children and young people and improvements to the local environment.	Complete

Morley North Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Removal of Walton Drive Steps Removal of steps and replacement with ramp and triangle of mortar along wall. Approval date 01/02/2010	Transport Strategy Team	£ 2,500.00	£ -	Improve access from Oakwell and Fairfax estate to services on Wakefield Road and reduce ASB on the estate by preventing congregation of young people by footpath.	Ongoing
Litterbins 2010/2011 Additional litterbins for areas identified as being problematic for litter Approval date: 21/6/2010	Environmental Services	£ 3,200.00	£ -	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.£2,400 ring fenced but actual project underspent.	ongoing
St Peter's Communtiy Hall Stonework repairs to the gable end wall Approval date: 18/10/10	Environmental Services	£ 6,332.00	£ 6,332.00	Improvements to a local community facility.	Complete
Gildersome Grit Bins Installation of 2 blue grit bins in Gildersome, Action Group responsible for maintenance. Approval date: 31/1/11	Gildersome Action Group	£ 414.28	£ -	Increased safety and access to local facilities by residents during bad weather conditions.	ongoing
Guiding Centenary New planter in Gildersome Approval date: 14/03/11	Gildersome Action Group	£ 2,000.00	£ -	Improved physical appearance of the local environment.	ongoing
Posts for Dog Fouling Signs Purchase 16 posts and brackets to allow A4 signs to be erected. Approval date: 4/7/11	Parks and Countryside	£ 71.20	£ 71.20	Reduction in dog fouling at parks across the outer south.	ongoing
Springbank Playing Fields - Securing Site Purcahse gate and fencing. Approval date: 4/7/11	Parks and Countryside	£ 2,000.00	£ -	A secure leisure site to be used for recreational purposes by local residents and visitors.	ongoing
Stanhope Memorial Renovation Building works	CPM	£ 3,000.00	£ -	Renovation works to stanhope memorial hall	ongoing
Stanhope Memorial Renovation Roof Cladding	CPM	£ 1,100.00	£ -	Renovation works to stanhope memorial roof cladding	ongoing
Drighlington War Memorial	Drighlington Parish Council	£ 2,000.00	£ -	Improvements to the existing War Memorial	ongoing
Morley North Sub Total		£ 86,840.23	£ 70,625.95		
All Morley (50%)		£ 79,771.88	£ 61,971.88		
Morley North Total		£ 166,612.11	£ 132,597.83		

Morley South Project	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Neighbourhood Improvement Area – Newlands & Denshaws A plan to aimed at making improvements in Priority Neighbourhoods. Approval date: ?	South Area Management	£ 25,100.00	£ 25,100.00	Albert Drive Shop Improvements. Kick around area in Newlands. Lewisham Park Improvements. More diversionary activities for young people in the area. A safer neighbourhood with a reduction in the fear of crime amongst residents.	Complete
Rein Park – Morley South An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB. Approval date: 12/12/2005	Parks & Countryside	£ 3,000.00	£ 3,000.00	Land adopted. Fencing. Trees planting. Reduction in the number of reported incidents of anti social behaviour in the area.	Complete
Morley South Litterbins 2005/06 Additional litter bins for areas identified as being problematic for litter. Approval date: 12/12/2005	Environmental Services	£ 4,700.00	£ 4,700.00	14 additional dual compartments, free standing litter bins for Morley South. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Maggie Lane – Morley South Environmental improvements to secure Maggie Lane and prevent travellers from re entering the site. Approval date: 12/12/2005	Leeds South Homes	£ 8,000.00	£ 8,000.00	Measures taken to prevent travellers from re-entering the site on Maggie Lane. Improvements in the physical environment of the area. Residents of the area feeling more secure.	Complete
Lewisham Park Youth Centre CCTV CCTV scheme for Lewisham Park youth centre. Approval date: 12/12/2005	City Services	£ 8,400.00	£ 8,400.00	CCTV. A decrease of ASB in the area. Safer communities.	Complete
Litterbins 2007/08 Additional litterbins for areas identified as being problematic for litter. Approval date: 25/02/2008	Environmental Services	£ 2,325.00	£ 2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Denshaw Grove Landscaping Clear fly tipping, level the area and seed, create path and install a fence with lockable gate. Approval date: 07/07/2008	Groundwork	£ 2,214.97	£ 2,214.97	Safer stronger community. A safe and pleasant place to play.	Complete
Improvements to Footpath 79, Wide Lane Resurface footpath Approval Date: 30/03/09	Parks & Countryside	£ 3,162.40	£ 3,162.40	Improved Environment for local residents and allow better access of public right of way.	Complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. Approval Date: 15/3/10	Lofthouse Brass Band and Carlton Scouts.	£ 2,540.75	£ 2,540.75	More activities for children and young people and improvements to the local environment.	Complete

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Morley South Project	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Maggie Lane Play Space Provide new play facilities at Maggie Lane. Approval Date: 18/10/10	Parks & Countryside	£ 7,576.00	£ 7,576.00	More activities for children and young people and improvements to the local environment.	Complete
Woodkirk Murals (My Woodkirk) Install large murals in Woodkirk Approval Date: 14/03/11	Morley	£ 20,000.00	£ 10,000.00	Improved physical appearance of local environment. Greater sense of community identity and community spirit.	Ongoing
Posts for Dog Fouling Signs Purchase 16 posts and brackets to allow A4 signs to be erected. Approval date: 4/7/11	Parks and Countryside	£ 71.20	£ 71.20	Reduction in dog fouling at parks across the outer south.	ongoing
Alleygates, Tingley Crescent. Approved 18/5/12	West Yorkshire Police	£ 2,364.00	£ -	the installation of alley gates on the ginnel adjacent to Tingley Crescent	ongoing
Morley South Sub Total		£ 89,454.32	£ 77,090.32		
All Morley (50%)		£ 79,771.88	£ 69,121.88		
Morley South Total		£ 169,226.20	£ 146,212.20		

Rothwell Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Neighbourhood Improvement Area – John O’Gaunts A plan to aimed at making improvements in Priority Neighbourhoods 9K + 11.6K Approval date: ?	South Area Management	£ 20,600.00	£ 20,600.00	Diversionsary activities for young people. Pathways Initiative. Gardening Initiative. Youth Shelter. More diversionsary activities for young people in the area. A safer neighbourhood with a	Complete
Litterbins Rothwell 2005/06 Additional litter bins for areas identified as being problematic for litter. Approval date: 24/10/2005	Environmental Services	£ 5,000.00	£ 5,000.00	17 Dual compartment, free standing litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Oulton & Woodlesford Sports & Social Facilities The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club. Approval date: 06/02/2006	Parks & Countryside	£ 20,000.00	£ 20,000.00	Two new changing rooms. Officials room with toilet and shower activities. More young people involved in more sporting activities. Facilities meeting Sports England Requirements for health and safety.	Complete
Rose Lund Centre Improvements The extension of the Rose Lund Centre. Approval date: 25/02/2008	Parks & Countryside	£ 20,000.00	£ 20,000.00	2 new changing rooms. Officials room with toilet and shower facilities. More young people involved in sporting activities. Facilities meeting Sports England Requirements for health and	Complete
Litterbins 2007/08 Additional litterbins for areas identified as being problematic for litter. Approval date: 25/02/2008	Environmental Services	£ 2,325.00	£ 2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Rothwell Litterbins Additional litterbins for areas identified as being problematic for litter. Approval date: 25/02/2008	Environmental Services	£ 4,800.00	£ 4,800.00	Additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Rothwell Bring Site Improve and enhance existing recycling facilities in Rothwell. Approval date: 25/02/2008	City Development	£ 6,782.93	£ 6,782.93	Improved recycling facilities in Rothwell. Encourage residents to recycle, reuse and reduce waste.	Complete
Windmill Youth Club Improve facilities at Windmill Youth Club. Approval date: 25/02/2008 (£30,707 approved)	Corporate Property Management	£ 13,885.37	£ 13,885.37	Enhance and develop a community centre. Increase community use of building.	Ongoing
Recycling Bring Sites (additional) Resurfacing of the site. Approval date: 25/02/2008	City Development	£ 3,914.00	£ 3,914.00	Improved recycling facilities in Rothwell. Encourage residents to recycle, reuse and reduce waste.	Complete
Manor Road Shops Improvement works to area on Manor Road, Wood Lane Estate. Approval date: 25/02/2008	Groundwork	£ 19,453.75	£ 19,453.75	Improve retail area on Manor Road in Wood Lane, Rothwell.	Complete
Rothwell Competitive Music Festival - Staging Purchase temporary and portable staging Approval date: 1st February 2010	Rothwell Competitive Music Festival	£ 2,100.00	£ 2,100.00	Improve experience of participants and audience members to Rothwell Competitive Music Festival and provide an income to the group by hiring staging out to users of Blackburn Hall for a	Complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. Approval Date: 15/3/10	Lofthouse Brass Band and Carlton Scouts.	£ 2,540.75	£ 2,540.75	More activities for children and young people and improvements to the local environment.	Complete

Rothwell Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Litterbins 2010/2011 Additional litterbins for areas identified as being problematic for litter Approval date: 21/6/2010	Environmental Services	£ 3,200.00	£ -	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.£2,400 ring fenced but actual project underspent.	Ongoing
Manor Road Shops CCTV Improve the quaiity of the cameras, update the recording system and move system to LLC owned property Approval date: 06/09/10	Commercial Asset Management	£ 3,389.00	£ 3,389.00	Reduction in crime and fear of crime, improvement to the local environment. Project will also support the work of the local TARA as they identified and supported the project through its	Complete
Rothwell NPT Pro Laser Device To purchase a pro laser speeding device Approval date:	Rothwell NPT	£ 1,750.00	£ -	Reduction in speeding and road traffic collisions in Rothwell NPT area.	Ongoing
Manor Road Litterbin Purchase of a single litterbin Approval date: 4/7/11	Streetscene	£ 400.00	£ -	Reduction in the amount of litter in the area, Improvements to the appearance of the local neighbourhood.	Ongoing
John O'Gaunts Gardening Group Purchase of equipment Approval date: 4/7/11	John O'Gaunts Gardening Group	£ 1,139.93	£ 600.00	Support residents in a priority neighbourhood to manage and maintain their gardens. Providing a sense of ownership and contributing to a cleaner and more attractive environment.	Ongoing
Posts for Dog Fouling Signs Purchase 16 posts and brackets to allow A4 signs to be erected. Approval date: 4/7/11	Parks and Countryside	£ 71.20	£ 71.20	Reduction in dog fouling at parks across the outer south.	Ongoing
Woodlesford Rec Environmental Improvements To support phase 1 improvement works at park. Approval date: 4/7/11	Parks and Countryside	£ 8,000.00	£ -	Improvements to access, new seating, signage and planting aim to increase community pride and ownership of the park.	Ongoing
Springhead Park Access To support improvements to paths on Park Lane and Oulton Lane entrances. Approval date: 17/10/11	Parks and Countryside	£ 7,000.00	£ -	Improve access and the accessibility into and around the park for users, improve the appearance of the park and will privde an enhanced visitor experience.	Ongoing
Rothwell Haigh Road Cemetery To build up the wall on Styebank Lane. Approval date: 17/10/11	Parks and Countryside	£ 800.00	£ -	Significantly improve the appearance of the local environment.	Ongoing
Springhead Park Playground Funding will provide new play equipment and improvements to the access to the bowling green Approval date 5/12/11	Parks and Countryside	£ 15,900.00	£ -	Significantly improve the appearance of the local environment.	Ongoing
Rothwell Country Park Inprinciple agreed to support a green gym project	Parks and Countryside	£ 1,000.00	£ -	Significantly improve the appearance of the local environment.	Ongoing
Wood Lane Estate Youth Shelter. Approved 18/5/12	LCC Youth Service	£ 6,700.00		Provision of shelter for young people in an area that is appropriate potential reduction in anti-social behaviour	Ongoing

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Rothwell Projects	Delivery Organisation	Projected Capital Cost	Actual Spend	Outcomes	Status
Rothwell Total		£ 170,751.93	£ 125,462.00		

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2004 - 2012 Capital Budget		683,008.00	
	Projected Spend	Actual Spend	Balance
Ardley & Robin Hood	169,873.20	135,289.89	878.80
Morley North	166,612.11	70,625.95	4,139.90
Morley South	169,226.20	77,090.32	1,525.80
Rothwell	170,751.93	125,462.00	0.07
Projects Agreed	676,463.43	408,468.16	6,544.57

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